



**SOLENT
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Solent Local Enterprise Partnership
Meeting of the Board to be held on Friday 10th July 2015
8.00am - 10:00am at QinetiQ, Portsdown technology Park

Item	Title	Time
1.	Welcome and Introduction to QinetiQ	8:00-8:15
2.	Apologies for absence	
3.	Minutes of meeting held on Friday 15 th May2015	
4.	Matters Arising and declarations of interest	
5.	A. Executive Update B. Local Growth Deal update	8:15 - 8:45
6.	Finance update - LEP CFO Chris Ward	8.45 – 9.00
7.	Annual report from the Solent Marine and Maritime Steering group (SMMSG) – Brian Johnson BAE Systems and Chair of SMMSG	9:00 – 9:25
8.	Local growth and devolution discussion	9.25 – 9.55
9.	Any Other Business	9:55-10:00

10.7.15

Item 3

Board Meeting Notes (15.5.15)



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Solent Local Enterprise Partnership Meeting of the Board of Directors (External meeting note)

Held on Friday 15th May 2015
10:00 - 12:30
At GKN Aerospace, Isle of Wight

Present	In Attendance
Gary Jeffries (Chairman)	Susan Aistrope
Chris Allington	Stuart Baker
Jonathan Bacon	Crispin Dick
Stuart Hill	James Fitzgerald
Donna Jones	Marc Griffin
Russell Kew	Richard Jones
Dave Lees	Nicola Simmons
Simon Letts	Diarmid Swainson
Anne-Marie Mountifield	
Don Nutbeam	Apologies
Nick Ridehalgh	Keith Mans
Seán Woodward	Jan Ward
	Chris Ward
	Guests
	Garry Hernes - GKN Aerospace
	Sarah McCarthy-Fry - GKN Aerospace
	Peter Smith - University of Southampton
	Alex Mant - University of Southampton

Item		ACTION
1.	Welcome & Apologies Gary Jeffries welcomed everyone to the meeting. Garry Hernes, GKN Aerospace Site MD, welcomed all to GKN and provided an overview of GKN Aerospace. Questions followed from Board members. Gary Jeffries introduced Diarmid Swainson (Assistant Director BIS Local) to the Board and round table introductions took place.	

2.	<p>Apologies Apologies were noted from Keith Mans and Jan Ward.</p>	
3.	<p>Minutes of meeting held on 20th March 2015 The full set of Minutes and the abridged set for publication on the Solent LEP website were AGREED from the previous meeting and signed by Gary Jeffries.</p>	
4.	<p>Matters arising</p> <ol style="list-style-type: none"> 1. Anne-Marie Mountifield advised that work was progressing on a number of Solent Futures Defence based RGF projects and a further update would come forward as part of the year end performance report to FFPMG 2. Marine Conservation Zones - following the discussion at the March Board meeting, the response to the consultation was submitted to DEFRA. <p>Declarations of Interests</p> <p>Russell Kew - Direct interest in Cross Solent Connectivity Scheme.</p> <p>Jonathan Bacon - Non pecuniary interest in Cross Solent Connectivity Scheme. - Non pecuniary interest in IoW College project</p>	
5.	<p>Executive Update Anne-Marie Mountifield took the paper as read and highlighted the following areas and decisions in the paper:</p> <p><u>European Structural Investment Fund (ESIF) 2014-2020</u> There are currently 2 project calls out seeking bids which are focused on Research & Development and SMEs- start-ups and growth. Committees have been established in each LEP area and their role is advisory. The LEP Chief Executive currently Chairs the shadow Solent ESIF Committee and therefore will provide regular updates to the main LEP Board on the work of the committee as it moves forward.</p> <p>It was also noted that the Solent LEP will also be submitting a bid in response to the Technical Assistance call to support capacity building in the local area.</p> <p>The Board AGREED to Delegate authority to the Executive to finalise and submit an outline application for technical assistance for the Solent area in time for the second review point on 30 June 2015.</p> <p><u>Local Growth Deal (LGD)</u> The 2015/16 LGD allocation of £40,931,667 was received at Portsmouth City Council (PCC) on 10th April 2015. LGD profile for future years is still indicative.</p> <p>The Executive have issued final draft agreements for most projects.</p> <p>A discussion followed on future years funding and the need to secure further clarity on this for future years, commencing 2016/17.</p>	

	<p>The 2015/16 LGD programme has a forecast unallocated funding residual of £5,438,467. In order to ensure spend against the full £40,391,667 2015/16 allocation, the Board discussed a number of options and in principle the Board AGREED to the reallocation of the balance of £5.138 million of the 2015/16 Solent Growth Deal funding residual to the Isle of Wight College Centre of Excellence project. This is subject to the College and LEP Executive undertaking further work on options 1 and 3 and inviting the Isle of Wight College to attend the May FFPMG meeting to present and finalise the preferred option.</p> <p>The Board also AGREED:</p> <ul style="list-style-type: none"> • to Delegate Authority to the LEP Executive and accountable body to agree any changes to delivery for The Hard interchange scheme and the North Whiteley scheme; and • to advance the proposed 2016/17 allocation of £322,000 to the LTB schemes for Dunsbury Hill Farm and the Hard interchange in 2015/16 to facilitate the completion of both projects in 2015/16; and • the allocation of £300,000 from the 2015/16 budget to support the programme management of the growth deal in 2015/16; and • to Delegate authority to the Executive and the accountable body to finalise the funding agreement for the IOW College capital scheme following the FFPMG meeting on 28 May 2015. <p><u>Growing Places Fund Round 5</u> Expressions of interests have been received and are going through due diligence for consideration at the FFPMG meeting on 28th May 2015.</p> <p><u>Skills for Growth</u> The Board AGREED that Solent LEP provides a response to the consultation entitled 'A Dual Mandate for Adult Vocational Education'; and to Delegate authority to the executive to agree the response with the Chair of the ESB and Chris Allington as the Board lead for skills.</p> <p><u>Forward Plan</u> The Board AGREED the forward plan for future Board meetings and for the Executive to canvass for a Board Away Day.</p> <p><u>Other items</u></p> <p>The board discussed the need to review executive support on an ongoing basis through 2015/16 and this included agreeing to the creation of a new apprenticeship role and strengthening administration capacity and communications capacity in general. This included the creation of a new website to support the work of the LEP.</p>	<p>Executive to provide response</p> <p>Executive to canvass for Board Away Day Executive to arrange</p>
7.	<p>Life Sciences Update - Peter Smith (University of Southampton) Peter Smith thanked the Board for the opportunity to present at the meeting and for the contribution to the funding of the Executive Summary for the Central South Life Sciences report.</p> <p>Peter Smith presented on:</p> <ul style="list-style-type: none"> • Focus in Life Sciences 	

	<ul style="list-style-type: none"> • The Life Science Survey • Unique selling points • Distinguishing our region • Futures 1 option - Continue market research & build better links • Futures 2 option - Pathways to collaboration & enterprise support • Futures 3 option - Aiming high with an innovation hub <p>Questions from the Board followed and they asked for further details on the turnover/GVA of the Life Science based companies in the area to give context to the size of this sector. It was also recognised that funding support for the options presented may be available through ESIF and that Wessex Life Sciences should consider and monitor future calls for funding under ERDF.</p>	
8.	<p>Employment and Skills Board (ESB)/Solent Skills Strategy: One year on - Sarah McCarthy-Fry</p> <p>Sarah McCarthy-Fry presented the Skills Strategy Interim Evaluation report to the Board.</p> <p>A discussion followed on the recommendations in the report.</p> <p>The board agreed with the proposed recommendations that in taking forward the Skills Strategy the focus for the LEP in the coming year should therefore be:</p> <ul style="list-style-type: none"> • Driving higher level skills, and building participation in higher education • Building STEM skills • Seeking devolved skills budgets for the Solent to maximise the flexibility and target effective use of resources. <p>The Board were also advised that the University of Portsmouth, University of Southampton, Southampton Solent University and Winchester University run an outreach programme in the region to aspire school children into the key sectors of the region. The executive will liaise with the outreach programme lead to attend a future ESB meeting.</p>	University of Southampton to forward contact details
6.	<p>Board Updates</p> <p>a) <u>Business Support Investment Panel</u></p> <p>The Business Support Investment Panel met on 21st April 2015. The Panel requested that two projects that had applied to the Advanced Manufacturing SME Fund, go before the Board for grant support. The Board AGREED the recommendations for support from the Business Support Investment Panel for the two projects from Cherrytech Engineering and Hi Tech Precision Engineering.</p> <p>b) <u>Solent Strategic Land and Infrastructure Board (SSLIB)</u></p> <p>Dave Lees provided an update on the work of the SSLIB.</p>	
9.	<p>AoB</p> <p><u>Solent LEP Business Director and Membership Recruitment</u></p> <p>The Board discussed the Business Director vacancy on the Board, following the decision by Philippe Jouy from Bouygues to step down from the Board due to his changing role at Bouygues. The Board AGREED to advertise the vacancy and they AGREED the Solent LEP Business Member & Directors information and application pack and to Delegate authority to the Executive and Company Secretary to initiate the recruitment process and facilitate the subsequent B Director election process.</p>	

	No further business. Meeting closed.	
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Meeting closed at 12:35

10.7.15

Item 5a

Executive Update



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Item: 5 a
Title: Executive update
Date: 10 July 2015
Purpose: For information and action

1. Introduction

The Executive report provides an opportunity for issues which are significant, to be brought to the attention of the Board for a decision or for information.

Please Note: The board paper will be taken as read at the Board meeting. Therefore should Board members have any questions relating to the content of this paper, please can they contact Anne-Marie Mountifield ahead of the Board meeting to discuss further – anne-marie.mountifield@solentlep.org.uk 02392 688 921.

Summary of Decisions Required

The Board are asked to:

- a. **Agree** to establish a fixed term post for an Inward Investment Manager and to **Delegate** authority to the Executive to recruit to the role; and
- b. **Agree** the format for the forthcoming strategy away day; and
- c. **Agree** and **Adopt** the terms of reference of the remuneration committee as set out in annex B; and
- d. **CONSIDER** and **AGREE** the updated forward plan.

2. Inward Investment

The Executive updated the Board and will revisit the inward investment Strategy and implementation plan and proposed structures to ensure that the LEP has capacity in place to work with UKTI and once established any structure that emerges from the ESIF funding process.

Therefore we are seeking Board support to utilise some of the LEP budget to recruit a Solent LEP Inward Investment Manager for a fixed term of 18 months. The post holder will be the main LEP point of contact for UKTI and Local partners and will work with them to shape the wider inward investment function.

The Board are asked to:

Note this update; and

Agree to the establishment of an Inward Investment Manager post as set out above.

3. Skills – Careers Enterprise Company (CEC)

The Careers Enterprise Company (CEC) was announced by S of S DFE in December 2012 and incorporated in 2015.

The CEC has invited Local Enterprise Partnerships to join them in implementing their national programme which aims to motivate young people, support them in making informed choices about their future and help them attain against those choices both in and out of school.

It will enable networks of Enterprise Advisers working directly with secondary schools and colleges to increase the efficiency and effectiveness of employer-school interactions.

They are seeking our involvement straightaway as they start Phase 1 of the programme now. On this basis they will fund an amount between £50,000 – £150,000 depending upon the need, number of pupils in LEP area, scale of the programme and match funding to kick start the activity in our LEP area. We have submitted a bid for £150,000 to support the development of a Solent Enterprise Adviser Network. This was submitted on 30 June 2015, and we will update the Board once we hear more from CEC

The Board are asked to:

Note this update

4. European Structural Investment Fund (ESIF) 2014-2020

Since the last Board meeting the Solent ESIF Committee has convened on two occasions to consider project specifications for a number of project calls linked to employment and skills, SME Competitiveness, Rural development and community learning. These have been endorsed by the ESIF Committee and it is expected that calls (totalling over £5 million for the next three year period) for all these areas will be launched in July 2015. A verbal update on the detail of these calls and the position in relation to calls issued in March 2015 will be provided at the meeting.

The board will also recall that it approved the proposal that Solent LEP bid to the technical assistance fund. This is a local and national Technical Assistance call looking for projects which will deliver support for the development of projects, capacity building and publicity activities. There is a total value of £60 million of funding available for Technical Assistance projects through this call. This was submitted on 30 June 2015

The Board are asked to:

NOTE this update

5. Solent Strategic Economic Plan Update 2015 – Progress Report

This report provides a progress report on the update of the Solent Strategic Economic Plan. The Strategic Economic Plan is a dynamic document that needs to adapt to circumstances and a process has been set in place for ensuring that the SEP and the Local Growth Deal pipeline of projects is kept up to date.

A consultation process was undertaken in the Autumn 2015 and Spring 2015 to:

- Review the continued relevance of the strategic priorities identified in the Strategic Plan and identify new and emerging issues
- Review the current pipeline of projects and identify potential new transformational projects which may require assistance from the Local Growth Deal in the future
- Identify additional issues such as accountability and governance arrangements.

The consultation process to date has consisted of:

- A consultation and engagement event for stakeholders will take place on the 6 October 2014 at the Ageas Bowl, where the outcomes of the Solent Growth deal published on 7 July 2014 were presented.
- A series of targeted consultation sessions took place with specific stakeholders and stakeholder groups, including, but not limited to; Solent based business representative organisations, rural businesses, Solent Universities, Solent Colleges and private sector businesses, local authorities and other organisations such as Solent Transport.
- Meetings of the Solent Marine and Maritime Steering Group (in relation to the Marine and Maritime Supplement to the SEP).
- An online survey was made available.

During this phase of the consultation process, Government launched, a Supplementary Growth Deal process, which enabled the LEP officers to review the existing pipeline of projects and seek new projects for Growth Deal Support. The outcomes of this bid were announced in February 2015. Some announcements with regard to infrastructure projects were announced in the Chancellors Autumn Statement.

An interim report was prepared on the outcome of the consultation process and presented to the Funding, Finance and Performance Management Group on the 14 January 2015, with a report to the subsequent meeting of the LEP Board.

Refocusing strategies

The final SEP update has been rescheduled to allow the Skills Strategy and Marine and Maritime Strategies to be reviewed and considered by the delivery panels and main LEP Board. This will be completed by the end of July 2015

Next Steps

a) Reviewing the evidence base

Further evidence is required from Oxford Economics to underpin the review of targets. Evidence from BIS on comparative advantage (Mapping Local Comparative Advantages in Innovation, Framework and Indicators, BIS, March 2015) will also be reviewed in support of the Innovation priority.

b) Reviewing Targets

The targets need to be reviewed in light of progress and changing economic conditions.

It is recommended that a new target of 4% GVA growth be considered to reflect progress made to date and the need to close the gap with the South East performance. In the context of the growth deal settlements it is also recommended that a priority now be given to three key targets:

- Growth

- Productivity
- Level 4 Skills

c) Update the SWOT analysis

The SWOT analysis will be updated in light of the latest evidence.

d) Priority updates

Priorities will be updated to take account of new strategies and evaluations of existing strategies.

e) Review Pipeline of projects

The pipeline of projects will be updated to reflect the growth deal.

A full update report will be presented for discussion at the September Board Away day.

The Board are asked to:

NOTE this update

6. Governance and Management

There are a number of governance and management issues to be brought to the attention of the Board and they are documented as follows:

a. Solent LEP Business (B) Director Election

Further to the update circulated on Thursday 19th May, in which Board Members were advised that the documentation in relation to the recruitment process for Business Members and Director candidates had gone live and the call for applications closed on Friday 5th June.

Applications have come forward and an election process was opened on Wednesday 24th June. The election period will close on Wednesday 8th July and the outcome notified on Thursday 9th July to all candidates and subsequently company members.

b. Board Strategy Away Day

It is proposed that the theme for this away day will be

‘Delivering Local growth - Where next for Solent Local Enterprise Partnership ?’

Against the backdrop of political change and economic recovery the day will focus on “where next” for Solent LEP. Principally the day will be split into two sessions as follows:

Session one will focus on the economic environment and board members will be asked to consider the future shape of the Solent SEP, against the backdrop of new modelling work that has been undertaken by Oxford Economics and the consultation we have been undertaking with local stakeholders in the past year. At the heart of the discussion will be a need to focus on the Productivity challenge facing the Solent area.

Session two is intended to be a facilitated session which looks at the impact of devolution on local growth and the future direction of Solent LEP. It will draw on local developments and also reflect on

some of the questions that have emerged from the recently published **Delivering Growth – Where next for Local Enterprise Partnerships?** This report was produced by the Smith institute (in collaboration with PWC) and board members can access the detail at:

<https://smithinstitutethinktank.files.wordpress.com/2015/06/the-future-of-leps.pdf>

c. Remuneration Committee

Further to the recent board discussions on remuneration, and as agreed a remuneration committee has been established and the terms of reference which is attached in Annex A. Membership is as specified in the attached terms of reference and the committee have elected a Chair who is Russell Kew.

The board are asked to:

Note this update; and

Agree the format for the forthcoming strategy away day; and

Agree and **Adopt** the terms of reference of the remuneration committee as set out in annex A

7. Forward plan

Further to the previous Board meeting the forward plan has been updated as follows:

Friday 25th September 8:00am - 10:00am – ABP Southampton

- Inward investment year-end report and strategy update
- Solent Transport Investment Plan – interim report
- Presentation by Heathrow Airport on future aviation strategy
- Executive update

Friday 25th September Board Strategic Away Day (10.00 am to 2.00 pm) - ABP Southampton- *'Delivering Local growth - Where next for Solent Local Enterprise Partnership?'* to include:

- Oxford Economic - Economic Model Update Report
- Review of Strategic Economic Plan and discussion session on strategic direction for the next 2-3 years
- Local growth, devolution and the role of Local Enterprise Partnerships

Friday 20th November 2015: 8.00 am to 10.00am – Venue tba

- Innovation strategy and operational plan
- Mid-year finance review for 2015/16
- Executive update to include Solent SEP, annual growth report and Year end performance review for RGF, GPF and EZ programmes
- Presentation from Highways England

The board are asked to;

- **CONSIDER** and **AGREE** the updated forward plan.

10.7.15

Item 5a - Annex A



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Solent Local Enterprise Partnership
Solent LEP Remuneration Committee
Draft Terms of Reference
June 2015

Background

The Solent Local Enterprise Partnership (LEP) is the key interface and lead for economic development in the Solent, and has recently published its [Strategic Economic Plan](#) (SEP). In line with the recommendations made by the LEP Main Board on 20 March 2015 a remuneration committee has been established for Solent LEP. The Committee is appointed to lead the process for executive remuneration, and to report to and make recommendations to the Board in order that there is a formal and transparent procedure for developing policy on LEP executive remuneration and for fixing the remuneration packages of LEP staff.

1. Membership

1.1 Members of the Committee shall be appointed by the Solent LEP Board in consultation with the Chairman of the Remuneration Committee. The Committee shall be made up of at least three members, all of whom shall be independent non-executive directors. The Chairman of the LEP Board may also be a member of the Committee if he or she was considered independent on appointment as Chairman.

1.2. Only members of the Committee have the right to attend Committee meetings. However, other individuals such as the Solent LEP Chief Executive, the HR representative and /or the Chief Finance Officer (CFO) from the Accountable body Portsmouth City Council and external advisers may be invited to attend for all or part of any meeting as and when appropriate.

1.3. The Board shall appoint the Committee Chairman who shall be an independent non-executive director. In the absence of the Committee Chairman and/or an appointed deputy, the remaining members present shall elect one of themselves to chair the meeting. The Chairman of the Board shall not be the Committee Chairman.

2. Secretary

2.1. The Company Secretary or their nominee shall act as secretary of the Committee.

3. Quorum

3.1. The quorum necessary for the transaction of business shall be two. A duly convened meeting of the Committee at which a quorum is present shall be competent to exercise all or any of the authorities, powers and discretions vested in or exercisable by the Committee.

4. Meetings

4.1 The Committee shall meet at least twice a year and at such other times as the Committee Chairman shall require.

5. Notice of meetings

5.1. Unless otherwise agreed, notice of each meeting confirming the venue, time and date, together with an agenda of items to be discussed, shall be forwarded to each member of the Committee and any other person required to attend before the date of the meeting. Supporting papers shall be sent to Committee members and to other attendees as appropriate, at the same time as meeting details.

6. Minutes of meetings

6.1 The secretary shall minute the proceedings and resolutions of all Committee meetings, including the names of those present and in attendance.

7. Annual general meetings

7.1. The Committee Chairman (or their nominated deputy) shall attend the annual general meeting and be prepared to respond to any shareholder questions on the Committee's activities.

8. Duties

8.1. For the LEP executive and the LEP Chief Executive, the Committee shall:

(a) Within the terms of the pay policy of the Accountable body (the "**Policy**") agree the terms of employment and any changes, including service contracts, remuneration, basis of bonus and bonus awards and the targets for any performance related pay schemes;

(b) Liaise with Portsmouth City Council to ensure that any matters so agreed are consistent with the Policy; and

(c) Authorise execution by the Company of all relevant documents.

8.2 Within the terms of the Policy and in consultation with the Chairman of the Board and/or Chief Executive as appropriate, and also with the Accountable body, the Committee shall determine the total individual remuneration package of the Chief executive and other LEP staff (including bonuses and incentive payments where applicable).

8.3. In determining such packages and arrangements, the Committee shall endeavour to ensure compliance with any relevant legal requirements, and the Accountable body's pay policy and associated guidance.

8.4. The Committee shall:

(a) Review the ongoing appropriateness and relevance of the remuneration policy; and

(b) Ensure (through the LEP accountable body) that all provisions regarding disclosure of remuneration, including pensions, are fulfilled; and

(d) Be responsible for establishing the selection criteria, selecting, appointing and setting the terms of reference for any remuneration consultants who advise the Committee; and

(e) Obtain reliable, relevant and up-to-date information about remuneration in other companies/organisations; and

(f) Have full authority to commission any reports or surveys which it deems necessary to help fulfil its obligations.

9. Reporting responsibilities

9.1 The Committee shall make whatever recommendations to the Board it deems appropriate on any area within its remit where in its view action or improvement is needed.

9.2. The Committee shall:

- (i) Ensure that the provisions regarding disclosure of information are fulfilled; and
- (ii) Produce an annual report on remuneration, and a summary of the Company's remuneration policy which will form part of an annual report to the main LEP Board.

10. Other

10.1 The terms of reference and effectiveness of the Committee shall be kept under review and the necessary recommendations made to the Board.

11. Authority

The Committee is authorised:

11.1. Through the Company Secretary/Accountable Body to seek information it requires from any employee of Solent LEP in order to perform its duties;

11.2. In consultation with the Company Secretary, where necessary to fulfill its duties, to obtain any outside legal or other professional advice including the advice of independent remuneration consultants and to secure the attendance of external advisers at its meetings;

11.3. To delegate any of its powers to two or more of its members.

Members

Gary Jeffries

Russell Kew

Sean Woodward

The Solent LEP Chief Executive and HR representative/CFO from the Accountable body attends meetings when appropriate. The Company Secretary attends every meeting.

10.7.15

Item 5b

Local Growth Deal Update



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Item: 5 b
Title: Local Growth Deal update
Date: 10 July 2015
Purpose: For information and action

This report provides an opportunity for issues which are significant, to be brought to the attention of the Board for a decision or for information.

Please Note: The board paper will be taken as read at the Board meeting. Therefore should Board members have any questions relating to the content of this paper, please can they contact Anne-Marie Mountifield ahead of the Board meeting to discuss further – anne-marie.mountifield@solentlep.org.uk 02392 688 921.

Summary of Decisions Required

The Board are asked to:

- **Consider** the advice of the Solent Growth Forum as set out in this report; and
- **Delegate** to the Executive, authority to develop the **Expression of Interest template and associated guidance**, and issue a call over the summer to develop a pipeline of projects

1.0 Solent Growth Deal Update

Further to the update at the May LEP Board meeting on the Solent Growth Deal (SGD), the Executive team have continued to work with scheme leads to progress projects to signed funding agreement and maximise opportunity for defrayal of the £40,391,667 2015/16 SGD allocation. In summary the Executive currently has a programme of £37,222,000 of the £40,391,667 2015/16 allocation under signed funding agreement (92% of the 2015/16 allocation) and an update on all schemes will be provided at the meeting

The Board will note that the Executive are making plans to utilise any funding residual that emerges to support the wider project pipeline and to accelerate multi-year schemes.

Board Members are asked to:

- **Note** the status update on funding agreements for 2015/16 Solent Growth Deal programme; and

2.0 Solent Innovation and Skills Programme Fund

Board members will recall that on the 29th January the government announced further investment of £27.1m into an expanded SGD. The projects with allocated funding, along with the profile, is provided in table 2.

Table 2 Extended Solent Growth Deal (SGD)

Scheme Name	Total Project Cost (£m)	Other Funding Confirmed (£m)	LGD Funding (£m)	Direct Jobs	Homes	Skills
Access to Port of Southampton - Western Docks	5.55	4.15	1.4	311	0	-
Fareham / Gosport Multi Year Project - Phase 2	23.85	8.075	15.775	5,735 ¹ – through to 2040	6,000 ² - through to 2040	-
National Maritime Systems Centre of Excellence - Portsmouth LGD Programme Management	25.0	20.0	5.0	95	0	-
	0.425	-	0.425	n/a	n/a	n/a
Total	54.825	32.225	22.6	n/a	n/a	n/a

The board will also recall that there is a further £4.5 million set aside for the Innovation and Skills Programme fund. As previously advised the Executive invited those projects that were not funded through the expanded SGD for affordability reasons to develop and submit detailed business cases to access the £4.5m of funding. All four projects invited to develop full business cases submitted a proposal by the 19th June deadline.

The Employment and Skills Board on 23rd July (for the three skills projects) and the Innovation Delivery Panel (for the Innovation project) at a date TBC but by the end of July will consider the proposals in more detail and provide advice on a final prioritised list of innovation and skills projects.

Board Members are asked to:

Note the status update on the Solent Skills and Innovation Fund

3.0 Solent Growth Deal Future Pipeline

The first meeting of the Solent Growth Forum (SGF) took place on the 9th June, following the PUSH Joint Committee. The terms of reference were agreed and Councillor Michael Cheshire (Leader of Havant Borough Council) was appointed as the Chair of the Forum. The meeting was used as an opportunity to update the Forum on the work the LEP is undertaking to refresh the Strategic Economic Plan (SEP) and sought views on the direction of travel and where priorities should be focussed.

The Forum had a discussion on the importance of raising productivity to support sustainable economic

¹ In total as a result of phase 1 and 2 investment from Solent Growth deal and DFT M27 Junction 10 retained scheme

² In total as a result of phase 1 and 2 investment from Solent Growth deal and DFT M27 Junction 10 retained scheme

growth and the key role that the development of enhanced skills plays was collectively acknowledged by the Forum. The SGF were keen that the LEP Board took account of skills and research and development in supporting higher level skills, as well as continued investment in infrastructure.

The Board will recall that progress on the skills agenda and the focus moving forward was discussed at the last Board meeting. It was identified that there is a need for higher level skills in the Solent economy, with the latest evidence showing that not only does the economy continue to lag in respect of higher level skills, but that participation in higher education, overall, has fallen. In consideration of this, a focus on the following three areas was agreed:

- Driving higher level skills, and building participation in higher education; and
- Building STEM skills; and
- Seeking devolved skills budgets for the Solent to maximise the flexibility and target effective use of resources.

The views of the SGF align with this focus.

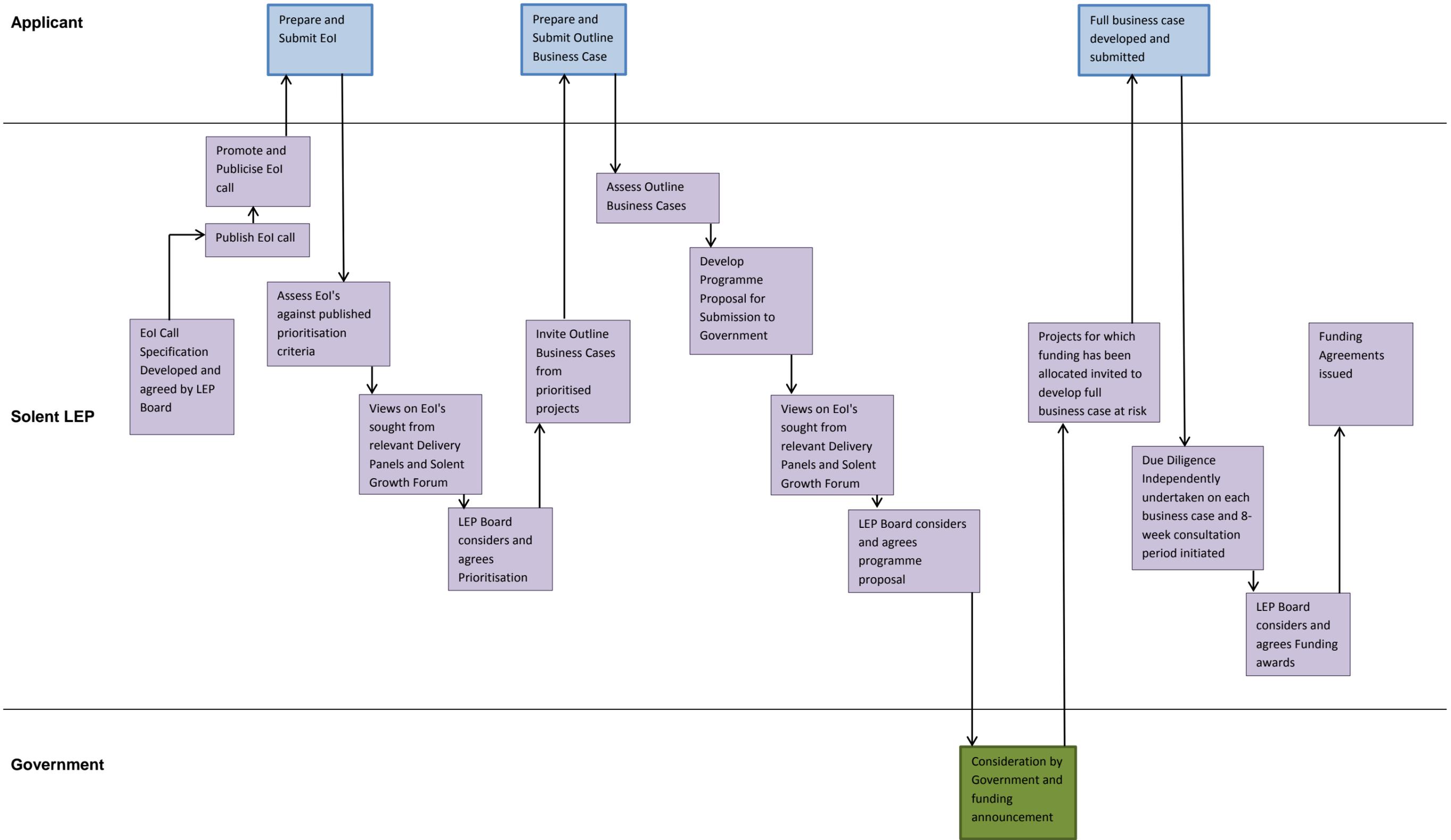
The SGF felt that the LEP should continue to develop a programme pipeline in readiness for any further Local Growth Funding opportunities should they arrive, which also aligns with views expressed by the Board previously. Therefore, it is proposed that a call for Expressions of Interest is issued over the summer to commence the process set out in annex A. This will enable the LEP to assess the project pipeline that exists and provide a state of readiness should a further Local Growth Fund round be announced. Establishing a clear and transparent process through which to bring forward ideas will help formalise the large number of ad-hoc and speculative enquiries that the LEP Executive is receiving from private sector and public sector bodies on a weekly basis.

Board Members are asked to:

- **Note** the update on the Solent Growth Forum; and
- **Consider** the advice of the Solent Growth Forum in relation to the strategic focus of the LEP moving forward; and
- **Delegate** to the Executive, authority to develop the Expression of Interest template and any associated guidance, and issue and publicise a call over the summer to develop a pipeline of projects for future funding opportunities.

10.7.15

Item 5b - Annex A
Local Growth Deal Call Process



10.7.15

Item 6

Solent LEP Finance Update

Strategic Theme	Expenditure to 2013/14	Final out-turn expenditure 2014/15*	Budget 2015/16	Future Years to 2020/21	Totals
Infrastructure (Land & Property)	6,675,000	5,358,855	41,358,183	98,173,139	151,565,177
Skills	2,007,439	1,106,834	15,169,566	6,402,000	24,685,838
Enterprise	881,609	2,180,214	10,076,612	10,000,000	23,138,434
Strategic Sectors	64,483	953,204	8,957,314	0	9,975,000
Inward Investment	0	50,000	225,000	0	275,000
Innovation	0	0	60,000	0	60,000
Operational Costs	708,942	737,393	1,386,394	4,368,863	7,201,594
Totals (as at 31.3.15):	10,337,473	10,386,500	77,233,068	118,944,02	216,901,043

Delivered by

Source of Funding	Provision to 2013/14	Provision 2014/15	Budget 2015/16	Future Years to 2020/21	Totals
Solent Growth Deal	0	0	40,391,667	105,845,594	146,237,261
Growing Places Fund**	6,675,000	5,400,000	10,779,374	11,314,754	34,169,128
Regional Growth Fund	2,953,531	4,024,347	16,800,556	0	23,778,434
Enterprise Zone Capital Grant	0	0	7,090,000	0	7,090,000
Solent Employer Ownership Programme	0	26,299	1,273,701	200,000	1,500,000
Solent Growth Hub	0	0	250,000	0	250,000
Digital Capability for SMEs	0	110,000	0	0	110,000
	9,628,531	9,560,646	76,585,298	117,360,348	213,134,823
Central Government Funding					
Department for Business, Innovation and Skills***	496,449	478,234	622,770	335,743	1,933,196
Department for Transport - Local Transport Board	62,493	105,087	0	0	167,580
Local Government Funding				0	
Local Authority Funding - PUSH, Hampshire and Isle of Wight	150,000	155,000	25,000	0	330,000
LEP Network	0	13,900	0	0	13,900
Other Sources				0	
Interest earned on funding yet to pay out	0	73,633	0	1,247,911	1,321,544
	708,942	825,854	647,770	1,583,654	3,766,220
Total Funding (as at 31.3.15)	10,337,473	10,386,500	77,233,069	118,944,002	216,901,043

Notes

*to 31st March 2015

**The Growing Places Fund is a revolving fund issued with the intention that repaid Loans are recycled to new projects. The number represented includes recycled fund, fees and interest earned on an original grant of £16.739m

***Funding from Department for Business Innovation and Skills includes funding for core activity, development of EU Structural Investment Fund Strategy and development of the Solent Strategic Economic Plan and SEEDA legacy funding.

10.7.15

Item 7

**Solent Marine and Maritime Steering
Group Update**



**SOLENT
LOCAL
ENTERPRISE
PARTNERSHIP**

Item: 7

Board update: Solent Marine and Maritime Steering Group - One Year Update

1. Introduction

This cover note provides the Board with an introductory note to the presentation that the Board will receive from Brian Johnson, Chairman of the Solent Marine and Maritime Steering Group (SMMSG) at the meeting on the 10th July.

Board members will know that the SMMSG was established as an output against the Leadership theme of Transforming Solent: The Marine and Maritime Supplement, which was published in March 2014. The SMMSG brings together a range of partners to take forward work focused on the LEP's marine and maritime growth agenda. The group includes representatives from the region's public, private and educational organisations as well as relevant Government Agencies, in addition to representatives providing a direct link to the main Solent LEP Board of Directors.

The Marine and Maritime Supplement originally identified 6 themes: Leadership, Developing our ports, Marine manufacturing, Technology and innovation, Skills, and Brand Solent. These themes remain relevant.

2. Achievements

Board members will recall that the Marine and Maritime Supplement identified a range of proposals, many of which had a funding ask attached. An early task for the Group was to review these and identify priorities. A priority for early attention identified by the Group was to review Waterfront Employment sites, with the aim of identifying the key sites that have potential to support growth of the sector and therefore, should be preserved for marine use.

A Waterfront Employment Sites study was commissioned to identify:

- a. The strategic waterfront employment sites in the Solent region that support (or are designated to support) marine-manufacturing, defence, port-related or leisure marine uses. Including details of the site such as location, ownership, size, current use, number employed on site, type of access to water (slip way/crane etc.)
- b. The underlying rationale for:

- i. why, at a macro level, the retention of marine employment waterfront access sites are vital for the prosperity of the sector, and the wider economy of the region; and
- ii. why the retention of each individual site is advantageous to the local economy

The report was presented to the Group at its June meeting, and the Group endorsed all of the recommendation for approval by the LEP Board. The Group were keen to share the report, confidentially, with PUSH, to support the work they have in train on the Spatial Strategy. The study has also been shared with the Land, Property and Infrastructure Delivery Panel, to reflect their interest in this area of work and a final version is expected to be published in September.

The study analysed 97 sites, including 28 MoD, Ports, Marinas and 69 Manufacturing, and identified three tiers, with Tier 1 sites identified as of prime importance, and display, on balance, the best characteristics to give continued support and growth to marine and maritime business.

The Waterfront Employment Sites study concluded that the marine and maritime economy is growing and diversifying, that the Solent benefits from a range of sites performing relatively well with low levels of vacancy, that there is significant capacity to accommodate further growth, that some sites show signs of need for regeneration and investment, and a strategic / regional approach is required to promote and support change.

It is proposed that following the finalisation of the study, to take on any comments received from LEP Board members, and the Land, Property and Infrastructure Delivery Panel, and in line with recommendation 3, to publish the study at the Southampton Boat Show in September.

3. Moving Forward

At the national level, DfT is undertaking work on a [Maritime Growth Study](#). The SMMSG has been involved in the evidence gathering phase of this work and has endorsed the focus on the seven emerging areas: Administration, Communications, Marketing, People (Skills), Regulatory stability, Innovation, and Clustering. The Maritime Growth Study is expected to report in the Summer of 2015. This will be an important piece of work that the Group will need to reflect in its focus moving forward.

The University of Exeter has undertaken a review of the work of the Group as we approach the end of its first year and has proposed the following four areas of focus for the Group, moving forward:

- Skills;
- Innovation;
- Branding; and
- Taking forward the waterfront employment sites recommendations