



SOLENT
LOCAL
ENTERPRISE
PARTNERSHIP

Bridging the Gap – *Armed Forces Fund*

Technical Guidance for Applicants

October 2016



Version Control Log

Version	Date	Nature of Change
1	October 2015	First edition for fund launch
1.1	April 2016	Change to section 4.2 "who can apply?" to clarify definition of "family" to "immediate family members".
1.2	May 2016	Sections 10 and 7.2 amended to reflect new Solent LEP postal address.
2.0	October 2016	Section 3, etc updated to reflect availability of funding until 31 st March 2018. Section 7 updated to reflect one stage application process. Section 8 updated to reflect changes in Post Award Support. Section 9 updated to reflect extended claim and job creation deadlines.

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1 Introduction

1.1 Opportunities for the Solent Economy

Enterprise is a key driver of productivity and economic growth. The Solent's business base is diverse from the presence of large multi-nationals to small and medium enterprises (SMEs). We believe that SMEs hold the key to private sector-led, economic growth in the Solent area. It is essential to broaden the business base, fostering start-ups and supporting SME growth. We are also committed to safeguarding SMEs within supply chains, helping them to diversify, to reduce their dependency on the public sector and to strengthen their international trade links.

The Solent also has a long and proud heritage linked to the Armed Forces. Portsmouth Dockyard is home to the Royal Navy and the Solent LEP is committed to supporting economic growth linked to the base as the area gears up to welcome the new QE class carrier, the largest ship ever constructed for the Royal Navy, to the city along with all of the wider supply chain opportunities such a vessel brings with it.

During the past 15 years, defence spending and activity in the UK has been the subject of periodic official appraisals. These have included: *The Strategic Defence and Security Review* (1998), *Delivering Security in a Changing World*, (2003), *Future Capabilities*, (July 2004), *MoD Efficiency Programme*, (2004), *Defence Industrial Strategy* (2005) the 2007 *Naval Base Review* and the Strategic Defence and Security Review (2010). The 2010 Strategic Defence and Security Review (SDSR) required a reduction in the defence budget of around 8 per cent and set out a reshaping programme based on extensive rationalization of the armed forces. The intention was to furnish the UK with smaller but more agile armed forces, supported by enhanced intelligence gathering capability.

Armed forces personnel possess a number of skills and characteristics that are sought after by commercial industry. The skills that the armed forces community can bring to business are a great asset to the Solent area and the Bridging the Gap Armed Forces Fund, and support available through X-Forces, is designed to provide them with the opportunity to start their own firm, or to grow their business, and help increase the number of SMEs trading in the area.

Business support has been delivered by multiple local and national organisations and local firms have expressed difficulty in navigating this fragmented business support landscape, or even are unaware of what support is available to them. In order to simplify this, the Solent LEP has supported the establishment of the Solent Growth Hub; a new service designed to help business by providing a single point of reference for business support and to help business navigate its way through the complexity of growth initiatives.

Further information and contact details are available at: www.solentgrowthhub.co.uk

1.2 SME Funding in the Solent

Solent LEP has been offering grant support to SMEs in the Solent area since 2012 via various iterations of the Bridging the Gap (BTG) fund. Historically, the funding for BTG has been secured by the Solent LEP applying to the Regional Growth Fund (RGF); a £3.2bn fund operating across England from 2011 to 2016. RGF supports projects and programmes that lever private sector investment creating economic growth and sustainable employment. It aims particularly to help those areas and communities currently dependent on the public sector to make the transition to sustainable private sector-led growth

and prosperity. Funding is allocated according to a competitive bidding process with a strong focus on leveraging private sector investment and private sector job creation in the evaluation process.

In August 2014, Solent LEP launched a Solent wide fund with an additional £2m of funding which was awarded in recognition of the “economic shocks” which have impacted upon the Solent LEP sub-region over the last few years.

Most recently, within the Solent Growth Deal, the area has secured a further £1.85m for 2015/16 for the continuation of the fund. This funding will be promoted as **Bridging the Gap - Growth**, and will be focused on businesses who are looking to expand. As the economic recovery continues to gather pace, the Funds will be used to support businesses who can take advantage of this improving position by making capital investments to secure business growth and bring forward job creation.

The fund will be administered with a focus on private sector job creation as a major facet in the evaluation phase of the competitive bidding process. Any applicant to the fund must be able to evidence how they would use the capital investment from the Fund to support sustainable business growth.

2 The Partners

X-Forces

Founded in 2013, X-Forces is a social enterprise dedicated to supporting enterprise and new business in the Armed Forces community. Through close cooperation with government, charities and corporate partners they support the military community throughout England, Wales, Scotland and Northern Ireland. These provisions have also been made available to the British Forces community stationed on bases overseas in Germany and Cyprus.

X-Forces has helped over 440 members of the Armed Forces Community launch businesses. Through business planning support, workshops, events, and access to seed capital X-Forces works with Service leavers, veterans, spouses, families, reservists and cadets who are pursuing enterprise.

Over £4.7 million of funding has been lent to the Armed Forces community from The Start Up Loans Company, facilitated and supported by X-Forces. Ongoing mentoring and a calendar of events are available to the Armed Forces community. For further information please visit: www.x-forces.com.

Solent Local Enterprise Partnership

The Solent Local Enterprise Partnership (Solent LEP) is a partnership organisation between the business community, the further and higher education sector, three unitary authorities, eight district councils and one county council, all of whom are actively working together to secure a more prosperous and sustainable future for the Solent area.

Transforming Solent is our Strategic Economic Plan. It sets out a plan for growth which will see us build on our strengths and plan towards a more ambitious future. We believe that this plan holds the key to successfully growing the Solent economy in the period ahead and will place us on a new growth trajectory. *Transforming Solent* recognises and builds on our current strengths, harnesses the drivers for growth and addresses the barriers which, if not addressed, could constrain growth.

Transforming Solent is underpinned by the Solent LEP's six strategic priorities:

- Supporting new businesses, **enterprise** and ensuring SME survival and growth.
- Enabling **infrastructure** priorities including land assets, transport and housing, reducing flood risk and improving access to superfast broadband.
- Establishing a single **inward investment** model to encourage companies to open new sites in the region, supported by effective marketing.
- Investing in **skills** to establish a sustainable pattern of growth, ensuring local residents are equipped to take up the jobs that are created and businesses can source local skills and labour to underpin growth.
- Developing **strategic sectors** and clusters (interconnected groups and businesses) of marine, aerospace and defence, advanced manufacturing, engineering, transport and logistics businesses,
- Building on our substantial knowledge assets to support **innovation** and build innovative capacity in the Solent area to stimulate growth in Solent businesses and in new high growth sectors, particularly linked to our HE excellence.

For further information on the Solent LEP please visit www.solentlep.org.uk.

Solent Growth Hub

The Solent Growth Hub offers businesses in the Solent LEP area simplified access to a range of information, advice and support services provided nationally, regionally and locally. Helping individuals, organisations and businesses - from start-ups to established operations - to find funding, support initiatives, services and innovation support through University partners that can best help them achieve their growth potential.

The service is free to access. For further information please visit: www.solentgrowthhub.co.uk.

Portsmouth City Council

Portsmouth City Council will act as the accountable body for the Bridging the Gap funds on behalf of the Solent LEP and other partners. All funding awards and associated contracts will be with the relevant accountable body.

3 The Fund

The Solent LEP is offering business support funds ring-fenced for the Armed Forces community. Funding can be accessed by individuals to start-up their own businesses, or established SMEs to overcome barriers to growth. Bridging the Gap - Armed Forces (BTG-AF) has a total of £250,000 funding available up to 31st March 2018, and further funding may be made available up to March 2021¹. Details of the Fund are outlined below.

Applicants to the fund must be members of the Armed Forces community. For clarity this includes:

- Service leavers;
- Veterans;
- Spouses;
- Families;
- Reservists;
- Cadets (over 18).

Applicants will have to evidence how their proposal will create or safeguard sustainable private sector jobs, and leverage in additional funding.

3.1 Capital Investment Fund

This fund is a capital fund and is for individuals from the Armed Forces community either looking to start-up their own business, or established SMEs who require capital investment for their project. Applicants will be required to provide a minimum of 80% of the identified project costs for an established SME, or 60% for a start-up business.

3.2 Additional Value

Alongside the funding grants which will be on offer to successful bidders, support has also been secured to offer:

- X-Forces business planning support, workshops, events, mentoring and access to seed capital in the form of loans from The Start Up Loans Company, facilitated and supported by X-Forces;
- Publicity for successful bidders may be available from The News and The Echo;
- Access to the Solent Growth Hub "one stop shop" service, simplifying business support in the Solent area and providing support in preparing your application. The Solent Growth Hub is a service designed to help business by providing a single point of reference for business support and to help business navigate its way through the complexity of growth initiatives.

3.3 Activities which can be supported

There are no preferred activities that funds can be used to support. Funding may be sought for any **capital** investment required to unlock business growth, thereby either creating new private sector jobs, as long as the funding contributes to an overall project which is eligible against the criteria in section 4 of this document.

¹ As set out in the Solent Growth deal published on 7 July 2014

If you are unsure as to whether your project costs can be capitalised, you are advised to seek guidance from your accountant prior to submitting your application.

3.4 Activities and Sectors which cannot be supported

Applications can only be made for new projects seeking capital funding. As such, funding **WILL NOT** be provided to cover businesses existing working capital or revenue costs. For clarity working capital includes items such as salaries, rent, rates, utilities, stock and raw materials.

Please note that the following activities/sectors **CANNOT** be supported under any circumstances by the Fund:

- undertakings active in the fishery and aquaculture sectors;
- activity in the primary production of agricultural products;
- undertakings active in the processing and marketing of agricultural products when the amount of the aid is fixed on the basis of the price or quantity of such products purchased from primary producers or put on the market by the undertakings concerned or when the aid is conditional on being partly or entirely passed on to primary producers;
- aid to export-related activities towards third countries or Member States, namely aid directly linked to the quantities exported, to the establishment and operation of a distribution network or to other current expenditure linked to the export activity;
- aid contingent upon the use of domestic over imported goods;
- undertakings active in the coal sector;
- acquisition of road freight transport vehicles granted to undertakings performing road freight transport for hire or reward.

If you require any further information in relation to any of the above points please contact us using the contact information in section 9 of this document.

3.5 When to Apply

BTG-AF is open for business all year round. The Investment Panel (see section 6.1 for details) will meet regularly during the year to make its investment decisions.

For any applicants who wish to discuss their proposal prior to submission, the Solent Growth Hub can provide this service, which is free to access.

For further information, please visit www.solentgrowthhub.co.uk, call 01329 820 898 or email info@solentgrowthhub.co.uk.

Application forms must be submitted by the closing date as published on the Solent LEP website in order to be considered. Any applications received after this time will be considered in the following round.

The Investment Panel will cease to meet as soon as all funding has been allocated. Therefore, applicants are advised to submit their applications at their earliest possible convenience in order to avoid disappointment.

Please note we can only deal with one application from each organisation or individual at any one time.

To assist with the decision making process some applicants may be offered the opportunity to present their proposals to the Investment Panel. This will depend on the value, complexity and risk associated with each proposal.

3.6 Legal

If the EU or Government withdraws, varies or substantially amends the running of the Scheme or its financing then funds will not be available and neither the Solent LEP, nor Portsmouth City Council (acting as the Accountable Body for the scheme) will be liable for any costs associated with applications.

Please note that the Solent LEP and Portsmouth City Council accept no liability for any costs incurred in the submission of Application Forms in relation to The Fund under any circumstances.

Please note that payments from The Fund can only be made to business accounts – not direct to the accounts of any individual. For the purpose of the Fund, SMEs are defined under the “SME” definition in Annex I of Commission Regulation (EC) No 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the common market in application of Articles 107 and 108 of the Treaty (the “General block exemption Regulation”). The category of micro, small and medium-sized enterprises (SMEs) is made up of enterprises which employ fewer than 250 persons and which have an annual turnover not exceeding 50 million euro, and/or an annual balance sheet total not exceeding 43 million euro.

The definitions of SMEs are summarised in the table overleaf. In addition to the staff headcount ceiling, an enterprise qualifies as an SME if it meets either the turnover ceiling or the balance sheet ceiling, but not necessarily both.

Enterprise category	Headcount	Turnover	or	Balance sheet total
Medium-Sized	< 250	≤ € 50 million		≤ € 43 million
Small	< 50	≤ € 10 million		≤ € 10 million
Micro	< 10	≤ € 2 million		≤ € 2 million

Further information is available from the following web link:

http://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition_en

4 Eligibility Criteria

4.1 Geographical Eligibility

The primary focus of the fund is to support the Armed Forces community by offering grant funding to established SMEs or start-up businesses which are registered in, and creating jobs in, the Solent LEP area. If your registered business address is outside of the Solent LEP area, but your premises are within the Solent LEP area and you are creating jobs within the Solent LEP area, please highlight this on your application form.

The Solent LEP strongly recommends potential applicants check that they are situated in the area eligible for funding **before** applying. The Solent Growth Hub has a useful postcode checking utility available on their website which will confirm whether or not your business location, or proposed business location, is within the Solent LEP area. Please refer to the website at: www.solentgrowthhub.co.uk.

4.2 Who Can Apply?

Applicants to the fund must be members of the Armed Forces community. For clarity this includes:

- Service leavers;
- Veterans;
- Spouses;
- Immediate family members;
- Reservists;
- Cadets (over 18).

4.3 Existing Business and Start-Up Business Eligibility

In order to bid for the Fund, your business must qualify as an existing SME as per the criteria in section 3.6 of this document.

If you intend to bid for the Fund as a new Start-Up business, your business must **NOT** have begun trading at the time of submitting your Application form.

4.4 Management Buy-Outs (MBOs)

Applications from businesses established by means of a management buy-out will only be eligible for consideration if the purpose of the MBO is to secure jobs which are under threat or at risk of redundancy. Clear evidence of this threat must be provided at the time of application.

4.5 Franchises

Applications from businesses established under a franchise will **not** be considered eligible. The process of franchising already confers significant benefits to the franchisee in terms of permitted use of an established brand name, adoption of a tried and tested business model, and in many cases assistance with marketing and reduced start up costs. This fund is seeking to support as diverse an SME base across the Solent area as possible; accordingly franchise applications will not be considered eligible.

4.6 Creation or Safeguarding of Sustainable Private Sector Jobs

Bids will need to demonstrate the creation of new, sustainable private sector full time jobs (for new start up proposals), or the safeguarding of sustainable private sector full time jobs (for existing businesses). For the purposes of this fund, a full time job is one of 30 or more hours a week. Two part time jobs of 15 or more hours a week count as equivalent to one full time job.

Jobs created or safeguarded would need to be **retained for a minimum of two years** after the project is completed.

Safeguarding jobs relates to existing jobs within a business that would otherwise be lost in the next 12 months should the funding not be secured. These jobs will be continued and supported by a new business development.

Please note that, for new Start-Up applicants, the jobs created can include your own position as the self-employed director of the new business.

Bids which demonstrate that they create and/or safeguard a higher number of jobs will be considered stronger. Applicants should also note that the Investment Panel will look closely at the cost per job as part of their consideration of each application. Over the previous rounds of Bridging the Gap, the average cost per job has been in the region of £6,000 of Bridging the Gap funding per job created / safeguarded.

4.7 Bid Thresholds

Bids of between £5,000 and £75,000 will be considered.

The Investment Panel may consider bids above the £75,000 limit, up to a maximum of £100,000, in exceptional circumstances where significant job creation and/or private sector investment can be leveraged. Please note that the investment panel will not consider applications for funding above £100,000. If you are looking for funding above this threshold, you may wish to contact the Solent Growth Hub who can advise on the availability of other more appropriate funding streams.

4.8 Private Sector Investment

The amount sought from the BTG-AF fund must contribute to a project alongside **confirmed and secured** private sector investment. Funding leveraged in as private sector investment needs to demonstrate a real stake in the outcome of the project or programme. The expectation will be clear, demonstrable, leverage.

Start-Up bids will need to demonstrate a minimum of 60% private sector contribution. For example, if the overall project cost is £50,000, you would be able to bid for £20,000 from the BTG-AF fund.

Established SME bids will need to demonstrate a minimum of 80% private sector contribution. For example, if the overall project cost is £50,000, you would be able to bid for £10,000 from the BTG-AF fund.

Please note that the percentage contributions detailed above are the minimum level to ensure your bid is eligible. Bids which demonstrate that they can leverage more private sector investment will be stronger.

Contributions of services donated in-kind can qualify as a private sector contribution. However, contributions in-kind, while legitimate, will need to prove additionality; that the in-kind contribution would not materialise without support from the fund to the project.

For state aid purposes, private sector leverage is defined by the eligible costs of the exemption under which you are applying (training, R&D, SME or assisted area). For competitive purposes, this will be judged by the panel. For example, if two projects were in all other ways similar and one had a cash contribution and the other had a contribution labelled as labour and expertise and not monetized, the former would be favoured.

4.9 State Aid

Following the EU referendum outcome, the UK will remain a member of the EU until negotiations have been finalised so currently, and until the formal exit, State Aid rules will still apply.

State aid is any advantage granted by public authorities through state resources on a selective basis to any organisations that could potentially distort competition and trade in the European Union (EU). The definition of state aid is very broad because 'an advantage' can take many forms. It is anything which an undertaking (an organisation engaged in economic activity) could not get on the open market, such as the grants offered under the BTG-AF Fund.

In principle, state aid is not allowed in the EU. However, some state aid is beneficial to the economy and supports growth and other policy objectives. State aid can be given to support a wide variety of activities including research and development, environmental protection and aid for small to medium-sized businesses. The state aid rules allow for good aid, which is necessary to deliver growth and other important objectives.

The UK complies with the need for effective state aid rules to prevent distortion of competition and to create an open and competitive market in the EU on which UK firms can fairly compete and grow.

Grants from the Fund will only be made to businesses with proposals which are compatible with EU state aid regulations, and applicants should be aware that their proposal will be scrutinised accordingly. Applicants should note that the responsibility for ensuring their application for funding is compliant with state aid legislation is theirs, and they may wish to seek advice accordingly. Applicants should refer to the links below for further general information on state aid:

<https://www.gov.uk/guidance/state-aid>

<https://www.gov.uk/government/publications/state-aid-the-basics>

http://ec.europa.eu/competition/state_aid/overview/index_en.html

De minimis Aid

De minimis aid is used to describe small amounts of state aid that do not require European Commission approval.

The European Commission considers that public funding which complies with the de minimis regulation has a negligible impact on trade and competition, and does not require notification and approval. The total de minimis aid which can be given to a single recipient is €200,000 over a 3-year fiscal period.

The maximum de minimis funding any single recipient can receive is €200,000 (cash grant equivalent) over a 3-year fiscal period. The sterling equivalent is calculated using the Commission exchange rate applicable on the written date of offer of the de minimis funding.

This ceiling takes into account all public assistance given as de minimis funding over the previous 3 fiscal years including grants, loans, subsidised contracts and so on.

5 Other Information

Please note the below targets which will be considered by the Investment Panel when assessing bids. These are NOT eligibility criteria. Individuals in any business sector, and of any age or gender, may apply to the Bridging the Gap Funds.

5.1 Sector Encouragement

The area has sectoral strengths and there is a need to ensure that the Solent continues to be recognised as a leading regional location and growth hub for advanced manufacturing and engineering (marine, maritime, aerospace, renewable energy, environmental technologies and composites). Bids in these areas are strongly encouraged.

In addition, as the economic recovery gathers pace and a number of stalled construction projects are reinvigorated, we would welcome applications specifically from the construction sector which seek to address identified skills shortages.

5.2 Demographic Focus

Whilst the fund is open to all established, Solent based SMEs and individuals looking to start up business in the Solent area, the LEP will particularly welcome applications from the following demographic groups:

- Young entrepreneurs aged 18 - 24;
- Female entrepreneurs;
- Individuals who have been unemployed for more than six months.

6 Evaluation of Bids

All Funds will be allocated on a competitive basis. Only the best bids will be successful, assessed against the following key measures in relation to one another:

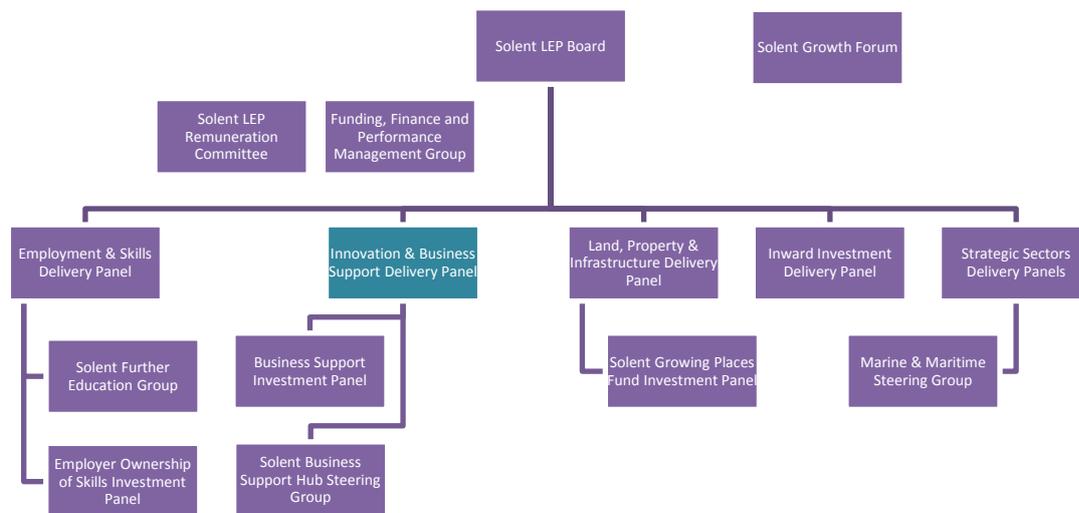
- New private sector job creation, or the safeguarding of private sector jobs at risk;
- Sustainability of private sector jobs created or safeguarded;
- Amount of private sector investment contributed;
- Fit with the published sector focus of the funds (see section 5.1).

Final decisions on the bids to be supported by the Fund will be made by the Investment Panel, the Solent LEP and the Accountable Body for the scheme, Portsmouth City Council.

All Applications will be evaluated by an Investment Panel. For projects requesting in excess of £75,000 the Panel will make recommendations to the Solent LEP Funding, Finance and Performance Management Group to inform their decision making process in respect of these bids.

Please note that decisions taken by the Investment Panel in relation to which projects to support, or to recommend for support, are final and there will be no right of appeal.

6.1 Investment Panel for Consideration of Applications



The Business Support Investment Panel sits within the Solent LEP Governance Structure as shown on the preceding page. The Panel will have regard for, and act in accordance with, the agreed scheme of delegation and the Solent LEP Assurance Framework.

Further information regarding the Business Support Investment Panel can be found on the Solent LEP website.

7 How to apply

There is a one stage application process for all Bridging the Gap Funds. This is outlined below. However it is strongly recommended that, before submitting an application form, you ensure that your proposed bid is eligible for the relevant fund against the criteria included in section 4 of this document.

7.1 Pre-Application Support

For any applicants who wish to discuss their proposal prior to submission, the Solent Growth Hub can provide this service, which is free to access.

For further information, please visit www.solentgrowthhub.co.uk, call 01329 820 898 or email info@solentgrowthhub.co.uk.

X-Forces can also provide wider support to members of the Armed Forces Community who are interested in accessing additional help with developing their business plans. If you are interested in accessing this support, please contact Reiss Grant at X-Forces on reiss@x-forces.com or 0121 227 4676.

7.2 Application

Application forms will need to be submitted electronically to:
bridgingthegap@solentlep.org.uk

The closing dates for the submission of applications are published on the LEP website, and applicants should note that the Investment Panel will cease to meet when all funding is allocated and so it is recommended that bids are submitted as early as possible.

Please note that, if absolutely necessary, the Solent LEP can accept hard copy submissions of applications. These can be sent to Solent LEP Office, Second Floor, 1000 Lakeside, Western Road, Portsmouth, PO6 3EN. Please note that the Investment Panel will not be obliged to consider applications received after the relevant deadline for a meeting and delays in receiving applications due to the postal service will not be taken into consideration.

8 Post Award Requirements

Successful applicants to Bridging the Gap - Armed Forces Fund will be made a conditional offer of funding once a proposal has been recommended for support by the Business Support Investment Panel. This conditional offer of funding will take the form of a legally binding contract and should be given due consideration before the terms are accepted.

In addition, each successful applicant will then be allocated a designated LEP contact, who will act as a single point of contact for any Solent Growth Fund related enquiries.

Once the terms of the contract have been accepted, there will usually be a number of preliminary conditions which must be fulfilled prior to any claim for grant being submitted. As a minimum, these will include:

- Submission of a detailed project delivery plan;
- Evidence that all private sector funding for the project is in place;
- Evidence that a business bank account is set up for receipt of the grant.

Once the preliminary conditions have been discharged, a claim for funding can be submitted. Payment of support will be made to an agreed funding profile. Any claim must be accompanied by a monitoring report. The monitoring report will ask beneficiaries to give a short description of progress made on activities that the grant is supporting and progress against agreed outputs, and evidence of expenditure for both the grant and locally funded components (for example invoices). At least once a year, all claims by a beneficiary must be verified by a qualified accountant independent of the beneficiary business and the project.

For all successful applicants, a minimum of 15% of their grant will be withheld until the point at which all jobs are created or safeguarded and all project costs defrayed, or the final claim date of 15th April 2018, whichever comes first.

9 Activity Timetable

Activity	Timeframe/Deadline
Fund launch	20 th October 2015
Deadline for submission of Applications	As published on the Solent LEP website
Investment Panel to meet periodically to assess proposals	As published on the Solent LEP website
Notification of panel outcomes to applicants	Within 10 working days of panel meetings
Conditional grant offer letter issued	Within one month of notification of panel outcomes to applicants
Progress reports to be issued to the LEP until the final report deadline	Quarterly
Deadline for final claim payment	15 th April 2018 (Please note that the Solent LEP and Portsmouth City Council will be under no obligation to make payment against claims received after this date)
Deadline for creation of all contracted jobs	31 st March 2018
Deadline for final evaluation report	15 th April 2018
Deadline for final accountants' report	15 th April 2018

10 Contact Information

Should you have any general enquiries on any of the information included in this document, please contact the Solent LEP team using the below contact information:

In writing: Solent LEP
Second Floor
1000 Lakeside
Western Road
Portsmouth
PO6 3EN

By email: bridgingthegap@solentlep.org.uk

By telephone: 023 9268 8924

In Association with:





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