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|  | Solent LEPFunding Pre-Application Form |
| * **Please use the space on this form to provide a brief summary of your business and the project you are proposing.** * **Please keep the completed form to a maximum of three pages.** * **Please do not submit a business plan or supplementary information at this stage.** | |

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| **1. Applicant Details** | |  | | | |
| Company / Organisation Name |  | | | | |
| Company registration number and date *(if applicable)* |  | | | | |
| Company Size  *(number of employees - please click on the relevant box)* | Micro (<10) | | Small (<50) | Medium (<250) | Large (250 +) |
|  | |  |  |  |
| Length of time trading / operational |  | | | | |
| Contact Name |  | | | | |
| Address |  | | | | |
| Postcode |  | | | | |
| Telephone |  | | | | |
| Mobile |  | | | | |
| Website |  | | | | |
| E-mail |  | | | | |

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| **2. Description of project** |  |
| Describe the project your business is proposing. | |

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| **3. Project funding** |  | |
| Total funding required to deliver your project (Total project cost) | | £ |
| LEP funding required | | £ |
| Non-LEP funding required (match funding) | | £ |
| Please list your source(s) of non-LEP funding, and your progress in securing these funds. | | |
| What LEP funding will be used for? | | Item Cost |
| *Please list the items you expect to purchase with LEP funding and their individual costs* | | £  £  £  £  £  £  £  £  £  £ |

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| **4. Additional Information** |  |
| **Where did you hear about the LEP fund?** | |
| **Please provide any additional information in support of your pre-application (max 100 words)** | |

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| **I/We certify that to the best of our knowledge the information provided is a true and accurate reflection of our business circumstances. If this is found not to be the case the application will be declined without any further reference to us.** | |
| **I/We authorise Portsmouth City Council, as the accountable body for Solent LEP, to undertake any searches or other investigations (including checks with credit reference agencies) deemed necessary in the assessment of this pre-application. Portsmouth City Council, as the accountable body for Solent LEP, are under no obligation to notify me/us of the nature of these searches** | |
| **IMPORTANT NOTICE: USE OF PERSONAL INFORMATION**  **Some of the information in this form is classed as personal data within the meaning of the Data Protection Act. Portsmouth City Council, as the accountable body for Solent LEP, will use this information in its assessment of the proposal and for statistical analysis.**  **Solent LEP may share the information contained in this form with the Solent Growth Hub in order for them to provide you with advice in relation to a broader range of funding options.** | |
| **Declaration of person submitting pre-application form** | |
| **Name** |  |
| **Position** |  |
| **Signature** |  |
| **Date** |  |

**Send this pre-application form to** [**funding@solentlep.org.uk**](mailto:funding@solentlep.org.uk)

We will be in touch within five working days in order to discuss your form further.

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| **For Office Use Only** |  |
| Pre-Application Review Outcome   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Solent Growth Fund: Small Business Programme | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | | | Havant Business Support Fund | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | | | Isle of Wight Rural SME Fund | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | | | Refer to Solent Growth Hub | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | | | Pipeline project for new fund - Summer 2018 | |  |  |  |  | | --- | --- | --- | --- | | Yes |  | No |  | | | |