



**SOLENT
LOCAL
ENTERPRISE
PARTNERSHIP**

Solent Local Enterprise Partnership Meeting of the Board of Directors
Held on Wednesday 14 October 2019 at 09:00 am at Cams Hall, Fareham

Present	In Attendance
Gary Jeffries (Chairing the meeting)	Stuart Baker
Anne-Marie Mountfield	Steve Futter
Graham Galbraith	Richard Jones
Kevin George	Nicola Twiddy
Judith Grajewski	Peter Baulf - Portsmouth City Council (as the Accountable Body)
Stuart Hill	Lloyd Clark - Portsmouth City Council (as the Accountable Body)
SJ Hunt	James Fitzgerald - Portsmouth City Council (as the Accountable Body)
Brian Johnson	Helen Dhoot - BEIS Cities and Local Growth Unit (CLGU)
Rachael Randall	Toni Wootton - BEIS Cities and Local Growth Unit (CLGU)
Dave Stewart	
Gerald Vernon-Jackson	
Seán Woodward	
Apologies	Guests
Christopher Hammond	Julian Burton (Delta 7) - Big Picture item only
Paula Swain	Paul Deegan (PwC) - Item 7 only
David Youngs	
Chris Ward - Portsmouth City Council	
Sophie Mallon - Portsmouth City Council	

Item	ACTION
<p>1. Welcome and Introductions Gary Jeffries welcomed everyone to the meeting and the new Board Directors, Graham Galbraith and Judith Grajewski were welcomed.</p>	
<p>2. Apologies for Absence Apologies were received from Christopher Hammond, Paula Swain, David Youngs and, from the Accountable Body, Chris Ward and Sophie Mallon.</p>	
<p>3. Notes of the meeting held on Friday 10 July 2019 The minutes of the 10 July 2019 Board meeting and the Board Conference Call on 15 July 2019 were agreed and signed by the Chairman.</p>	

4. Matters Arising – notes of the meeting on 10 July 2019

Southampton Further Education (FE) Travel to Learn

An update on the Southampton FE travel to learn review was provided and it was noted that the LEP are shortly to meet with key stakeholders in relation to this and the Skills Advisory Panel (SAP) will be overseeing this work as it moves forward and a further update will come back to the Board in due course.

Dave Stewart asked for it to be noted that he is on the Local Government Strengthening Communities Board and Judith Grajewski asked that it be noted that she is a Governor at Eastleigh College.

Toni Wootton, Helen Dhoot and Kevin George arrived.

Maritime UK Awards update

It was advised that the Solent LEP were shortlisted as a finalist in the coastal powerhouse category.

Co-option of a young person to the Board

The creation of a Young Person Forum will be considered at the SERCOM meeting in November.

Matters Arising – notes of the conference call meeting on 15 July 2019

QMRs

The Board as part of item 5 will consider the latest QMRs for M27 J10 and Stubbington Bypass.

Declarations of Interest

The following declarations of interests were recorded:

Brian Johnson

Item 5 - Section 8. c. National Marine Autonomy Centre
High Level LGD Risk Matrix - National Marine Autonomy Centre

Cllr Seán Woodward

Item 5 -
Section 6.a. M27 Junction 10
Section 6.b. Stubbington Bypass
Section 6.c North Whiteley
Section 8.a EZ Retained Rates
Section 8.f A326 Junction Improvements

High Level LGD Risk Matrix -
Solent Disturbance and Mitigation Project
Fareham College CETC
New Gate Lane South
Welborne and M27 J10
Stubbington Bypass
North Whiteley

Item 5G -
Solent Prosperity Fund Round 6 Update

Cllr Dave Stewart

Item 5 -
Section 8.b Floating Bridge
Section 8.f Innovation Wight
Section 8.f Island Line (Brading loop)

High Level LGD Risk Matrix - Floating Bridge

Item 5G -
Solent Prosperity Fund Round 6 Update

Cllr Gerald Vernon-Jackson

Item 5 - Section 8.f Portsmouth City Centre Roads - Phase 1 (transport links)

Item 5G -
Solent Prosperity Fund Round 6 Update

Cllr Judith Grajewski

Item 5 - Section 8.f A326 Junction Improvements

High Level LGD Risk Matrix -
New Gate Lane South
Welborne and M27 J10
Stubbington Bypass

Item 5G -
Solent Prosperity Fund Round 6 Update

Cllr Christopher Hammond (apologies received)

Item 5G -
Solent Prosperity Fund Round 6 Update

Kevin George

Item 5 - Section 8.b Floating Bridge
High Level LGD Risk Matrix - Floating Bridge

Rachael Randall

Item 5 - Section 8.b Floating Bridge
High Level LGD Risk Matrix - Floating Bridge

Anne-Marie Mountfield

Item 5 - Section 8.c National Marine Autonomy Centre

	<p>High Level LGD Risk Matrix - National Marine Autonomy Centre</p> <p><u>Graham Galbraith</u> Item 5G - Solent Prosperity Fund Round 6 Update</p> <p><u>James Fitzgerald</u> Item 5 - Section 8.f Portsmouth City Centre Roads - Phase 1 (transport links) Item 5G - Solent Prosperity Fund Round 6 Update</p> <p><u>Sophie Mallon</u> (apologies received) Item 5 - Section 8.f Portsmouth City Centre Roads - Phase 1 (transport links) Item 5G - Solent Prosperity Fund Round 6 Update</p> <p><u>Peter Baulf</u> Item 5 - Section 8.f Portsmouth City Centre Roads - Phase 1 (transport links) Item 5G - Solent Prosperity Fund Round 6 Update</p> <p><u>Chris Ward</u> (apologies received) Item 5 - Section 8.a EZ Retained Rates Section 8.b Floating Bridge Section 8.f Portsmouth City Centre Roads - Phase 1 (transport links) Section 8.f Innovation Wight Section 8.f Island Line (brading loop)</p> <p>High Level LGD Risk Matrix - Floating Bridge</p> <p>Item 5G - Solent Prosperity Fund Round 6 Update</p> <p><u>Stuart Baker</u> Item 5 - Section 8.f A326 Junction Improvements (for noting only)</p> <p>High Level LGD Risk Matrix - New Gate Lane South Welborne and M27 J10 Stubbington Bypass</p> <p>Item 5G - Solent Prosperity Fund Round 6 Update</p>	
	<p>5. Finance and Funding Update</p> <p>The paper was taken as read and the main points in the paper were highlighted. Some scheme updates were provided and the Board received an update on the legally contracted activity to 30 September 2019. A discussion followed on having a strong pipeline of projects, the need to take a degree of risk and the request to have some flexibility to defray funding after March 2021 for schemes that have made significant progress in their delivery.</p>	

	<p>The revised budget for 2019/20 of £45,083,688 as set out in appendix A and the revised budget for the period 2020/21 to 2021/22 as set out in appendix B was approved by the LEP Board which includes the following:</p> <ul style="list-style-type: none"> • The current position of the Growing Places Fund as summarised in appendix D • The latest position of the Local Growth Deal Fund for the current financial year as set out in appendix E noting the challenges around future delivery as set out in paragraphs 6 and 7. • The re-profiling and budget movements as set out in the table in paragraph 5 overleaf. <p>The Board:</p> <ul style="list-style-type: none"> • Considered and Agreed the Corporate and Strategic Risk Register attached at appendix C. • Considered and Agreed the high level LGD Risk Matrix for the Local Growth Programme attached at appendix F. • Considered the range of scenarios which will be presented at the meeting to ensure maximum defrayal of the LGD funding. • Noted the updates in relation to the Local Growth Deal capital programme. • Considered and Agreed a funding variation for the Centenary Quay scheme and Agree to delegate authority to the Accountable Body and executive to take this forward. • Noted the other project updates reported by exception in paragraph 8 of this report. • Noted the update provided on the M27 J10 scheme and the Stubbington bypass scheme <p>Gerald Vernon-Jackson, Graham Galbraith, Judith Grajewski, Seán Woodward, Dave Stewart, Peter Baulf, James Fitzgerald stepped out of the meeting.</p>	<p>LEP Executive and Accountable Body</p>
<p>5G.SPF Large Projects and Programmes Update</p>	<p>The Board:</p> <ul style="list-style-type: none"> • Noted the update provided in this report on the four projects that have been invited by the LEP to develop a Full Business Case; and • Noted the update on applications received through Round 6 of the Large Projects and Programmes component of the Solent Prosperity Fund in Annexe G3. <p>Gerald Vernon-Jackson, Graham Galbraith and James Fitzgerald returned to the meeting. Brian Johnson stepped out of the meeting.</p>	
<p>5F.Local Growth Programme & Delivery Risk Matrix</p>	<p>An update was provided as per the paper.</p> <p>The Local Growth Programme & Delivery Risk Matrix was Agreed.</p> <p>Dave Stewart, Brian Johnson, Judith Grajewski and Peter Baulf returned to the meeting.</p>	

<p>6. Governance Update</p> <p>The paper was taken as read and the Board:</p> <ul style="list-style-type: none"> • Agreed the appointment of SJ Hunt to the role of FFPMG Chair and Delivery Champion, to take effect following Stuart Hill's resignation from the Board • Agreed the appointment of David Youngs as a Member of FFPMG, to take effect following Stuart Hill's resignation from the Board • Agreed the appointment of Paula Swain as a Member of SERCOM, with immediate effect. <p><u>Recruitment update</u></p> <p>An update was provided on the recent Business Director recruitment process which has now closed to applications. An election process for the Business Members will be opening next week and an update will be provided at the next Board Meeting.</p> <p>Seán Woodward returned to the meeting room.</p> <p><u>Assurance Framework update</u></p> <p>As per the paper, the amendments to the LEP Assurance Framework were highlighted and The Board:</p> <ul style="list-style-type: none"> • Considered and Agreed the Interim Update to the LEP Assurance Framework for publication <p><u>Succession Planning for Solent LEP Chair</u></p> <p>The Board:</p> <ul style="list-style-type: none"> • Considered the SWOT analysis and agreed advice to the Executive in relation to remuneration for the LEP Chair <p>There was a discussion on the draft candidate pack for the Chair role and it was agreed that this should be reconfigured with high level information in the pack and more generic detail to be posted on the microsite that will be published to support this recruitment.</p> <p>The Board then:</p> <ul style="list-style-type: none"> • Considered the draft recruitment pack for the new LEP Chair and provided further advice to inform an updated version and delegated authority to SERCOM to finalise at their next meeting; and • Noted the update in relation to Non-Executive Recruitment • Noted the update on the Annual Performance Review (APR) • Noted the update on the LEP Network 	<p>LEP Executive</p> <p>LEP Executive</p> <p>LEP Executive</p> <p>LEP Executive</p> <p>SERCOM</p>
<p>7. Strategy Update</p> <p><u>BREXIT Business Readiness</u></p> <p>An update was provided on current BREXIT Business Readiness support that is being provided by the LEP and Growth Hub and this was Noted.</p> <p>As part of business readiness support The LEP is currently supporting SME businesses to explore new markets post BREXIT and the programme for 2019/20 was noted and agreed and the Board Agreed for a trade mission strategy to be drafted for 2020/21.</p> <p><u>Freeports</u></p> <p>An update was provided on the current dialogue taking place on Freeports and the Board Agreed that the LEP should be supporting this and act as a convener to bring relevant</p>	<p>LEP Executive</p>

	<p>parties together to take this forward.</p> <p><u>Strategy 2050</u> Paul Deegan from PwC gave a presentation updating the Board on the work on the new strategy.</p> <p>Stuart Hill left the meeting.</p> <p>Board Members provided feedback on the Strategy and it was Agreed that any further comments in relation to the strategy development be submitted to the LEP Executive by the end of October. It was noted that a final draft strategy will come forward to the Board for approval in December.</p> <p>The Board:</p> <ul style="list-style-type: none"> • Noted the update provided in this report on work underway to develop a Solent 2050 Strategy; and • Noted the progress update document, provided at annexe A. <p>Toni Wootton & Helen Dhoot left the meeting.</p>	
<p>8. Maritime UK Solent Update</p>	<p>The paper was taken as read and a brief overview of the paper was provided.</p> <p>The Board:</p> <ul style="list-style-type: none"> • Considered and Agreed the draft report by CEBR on the economic contribution of the maritime sector in the Solent for publication; and • Noted the update in relation to Maritime UK Solent <p>It was also noted that the Maritime UK Awards night hosted by the Solent on 19th September 2019 was a great success and has really helped to give the area more prominence nationally. An update was also provided on the work to establish Maritime UK Solent.</p>	
<p>9. <u>Any other Business</u></p>	<p><u>Forward Plan</u> Board members Considered and Agreed the forward plan.</p> <p>The Board received feedback from the Solent Leaders Forum which was felt to have worked well allowing all the Leaders to come together to discuss current key matters.</p>	
	<p><u>Delta 7 Big Picture commission</u> Julian Burton set up the latest version of the 'Rich Picture' for Board members to view and provide feedback.</p>	

Meeting closed at 12:25