



Solent Local Enterprise Partnership

Funding, Finance Performance Management Group (FFPMG)

Held on Monday 4 November 2019 in the Small Conference meeting room, Fareham College
14:00 - 16:30

Present	In Attendance
Stuart Hill (Chair)	Stuart Baker
Anne-Marie Mountfield	Steve Futter
SJ Hunt	Richard Jones
Brian Johnson	Sophie Mallon
Seán Woodward	Lloyd Clark
James Fitzgerald (deputising for Chris Ward)	Lizzi Goodwin
	Caitlin Earey (minute taker)
Apologies	Stephanie Cesbron (Item 3 only)
Chris Ward	Dave Widger (Item 3 only)
Gerald Vernon-Jackson	Wendy Perera (Item 4 only)

Item	Action
<p>1. Introductions and apologies for absence The Chairman welcomed everyone to the meeting.</p> <p>Apologies for absence were received from Chris Ward and Gerald Vernon-Jackson.</p> <p>The Chairman explained that, in order to allow sufficient time for Item 7, an amended agenda had been circulated last week which would be used for this meeting. Members were given a copy of this amended agenda.</p> <p>Anne-Marie Mountfield advised that she would need to leave the to attend meeting at 14:45 to attend another meeting in Southampton and as a result Steve Futter would be the nominated lead representative for the LEP executive upon her withdrawal</p>	
<p>2. Notes of the meeting held on 26 June 2019, matters arising and declarations of interest</p> <p>The meeting notes from the meeting on 26 June 2019 were agreed by FFPMG and signed by the Chair.</p> <p><u>Matters Arising</u></p> <p>It was noted all Matters Arising would be addressed within the agenda items.</p> <p><u>Declarations of Interest</u></p> <p><u>Sean Woodward</u> Item 4 - Annexe A - Mid-Year Review (for noting only) Item 6 - Finance and Funding Report - Project Updates relating to M27 J10, Stubbington Bypass, North Whiteley, Solent Recreation Mitigation Project, CETC and New Gate Lane South (for noting only) Item 7 - Solent Prosperity Fund</p>	

	<p><u>Brian Johnson</u> Item 6 - Finance and Funding Report - Project Updates relating to National Marine Autonomy Centre (for noting only)</p> <p><u>Anne-Marie Mountifield</u> Item 6 - Finance and Funding Report - Project Updates relating to National Marine Autonomy Centre (for noting only)</p> <p><u>Gerald Vernon-Jackson</u> Item 4 - Annexe A - Mid-Year Review (for noting only) Item 7- Solent Prosperity Fund</p> <p><u>Chris Ward</u> Item 4 - Annexe A - Mid-Year Review (for noting only) Item 7- Solent Prosperity Fund</p> <p><u>James Fitzgerald</u> Item 4 - Annexe A - Mid-Year Review (for noting only) Item 7- Solent Prosperity Fund</p> <p><u>Sophie Mallon</u> Item 4 - Annexe A - Mid-Year Review (for noting only) Item 7- Solent Prosperity Fund</p> <p><u>Stuart Baker</u> Item 4 - Annexe A - Mid-Year Review (for noting only) Item 6 - Finance and Funding Report - Project Updates relating to M27 J10, Stubbington Bypass and New Gate Lane South (for noting only) Item 7- Solent Prosperity Fund (for noting only)</p>	
7.	<p>SPF Large Projects and Programmes Update</p> <p>Anne-Marie Mountifield and James Fitzgerald presented the current financial position of the Solent Growth Deal Funding, including an overview of funding received to date and expected during 2020/21, expenditure to date, contractual commitments and the residual of funding available.</p> <p>SJ Hunt arrived for the meeting.</p> <p>FFPMG considered the overall funding position and the funding flexibilities available to the LEP under the Solent Growth Deal , Growing Places Fund and other investment programmes and requested that further work be undertaken by the Executive and Accountable Body to look at options for utilisation of funding beyond March 31 2021.</p> <p>FFPMG agreed to ask the Executive and Accountable Body to undertake further work on options for utilisation of funding beyond March 2021 to present to the LEP Board at the next meeting.</p> <p>Sean Woodward, James Fitzgerald and Sophie Mallon declared an interest in this item and withdrew from the discussion on this item.</p> <p>Anne-Marie Mountifield left the meeting.</p> <p>Stephanie Cesbron and Dave Widger from AECOM joined the meeting and provided an update in relation to the ongoing due diligence activity relating to the full and outline business cases received.</p>	<p>Executive and Accountable Body</p>

	<p>FFPMG members:</p> <ul style="list-style-type: none"> • Noted the update provided in the report and Considered the update from the LEP's independent due diligence consultant on the projects; and • Considered the draft independent due diligence report for the Island Line and A326 projects and provided further advice on the finalisation of these due diligence reports ahead of final board consideration at their next meeting; and • Noted the update provided in the report and Considered the update from the LEP's independent due diligence consultant and provided further Advice on the finalisation of the round six applications' due diligence ahead fo final board consideration at their next meeting; and • Noted that there maybe affordability considerations given that total funding requests exceed the funding available; <p>Stephanie Cesbron and Dave Widger left the meeting.</p>	Executive
6.	<p>Finance, Local Growth Deal and Retained Schemes update</p> <p>Sean Woodward, James Fitzgerald and Sophie Mallon returned to the meeting.</p> <p>FFPMG were provided with an updated on the financial position of all LEP funds to 30 September 2019 and the forecast budget for the period 2020/21 and 2021/22.</p> <p>FFPMG members:</p> <ul style="list-style-type: none"> • Endorsed the revised budget for 2019/20 of £29,499,431 as set out in appendix A of the meeting paper and the revised budget for the period 2020/21 to 2021/22 as set out in appendix B of the meeting paper and recommended it for approval by the LEP Board on 13 December 2019 which included: <ul style="list-style-type: none"> • The current position of the Growing Places Fund • The latest position of the Local Growth Deal Fund for the current financial year noting the challenges around future delivery • The re-profiling and budget movements <p>The FFPMG also:</p> <ul style="list-style-type: none"> • Considered and Agreed the Corporate and Strategic Risk Register; • Considered the high level LGD Risk Matrix for the Local Growth Programme, and delegated it's approval to the LEP Chief Executive and the Accountable Body's section 151 officer; • Noted the updates in relation to the Local Growth Deal capital programme; • Noted the other project updates reported by exception • Noted the update provided on the M27 J10 scheme and Stubbington bypass scheme; • Noted the contents of the confidential Appendix G and Agreed the recommendations contained within it. <p>Wendy Perera from the Isle of Wight Council was invited to join the meeting.</p> <p>Members received a verbal update report on the progress made by the Isle of Wight Council regarding the Floating Bridge Project. FFPMG reiterated the offer for a LEP representative to attend a future meeting between the Isle of Wight Council and the stakeholder group if helpful.</p>	Executive and Accountable Body
3.	<p>LEP Assurance Framework review</p>	

	<p>Steve Futter provided an update on the LEP Assurance Framework review and it was noted that comments on the Skills Advisory Panel Terms of Reference had been sent directly to Richard Jones.</p> <p>FFPMG members:</p> <ul style="list-style-type: none"> • Noted the update in relation to the work on the LEP Assurance Framework. 	
4.	<p>Mid-Year Performance Review</p> <p>Steve Futter provided an update on the mid-year performance review and it was noted that comments on the early draft annual report had been sent directly to Richard Jones.</p> <p>FFPMG members:</p> <ul style="list-style-type: none"> • Considered the 2019/20 delivery plan progress statement; and • Noted the update on the mid-year review with MHCLG; and • Considered the Draft Annual Report 2019. 	
5.	<p>Internal Annual Audit Report 2018/19</p> <p>Elizabeth Goodwin provided an update on the status of agreed audits and summary of the audits completed since the last reporting period and advised that there were no areas of concern found.</p> <p>Members were informed that the next resourcing plan as part of the audit plan would be presented in March or April 2020.</p> <p>FFPMG members:</p> <ul style="list-style-type: none"> • Noted the progress against plan for Internal Audit activities and additional audit included; • Considered the following PCC Internal Audit reports, Funding Contracts, Risk Management - Follow up and Local Growth Hub Grant sign off as set out in the confidential Annex A. 	
8.	<p>Any Other Business</p> <p>There was no other additional business.</p>	

Meeting closed at 16.33