



**SOLENT
LOCAL
ENTERPRISE
PARTNERSHIP**

Solent Local Enterprise Partnership Meeting of the Board of Directors

Held on Wednesday 22 April 2020 at 13:00 convened electronically over video conference

Present	Apologies
Brian Johnson (Interim Chair)	Chris Ward - Portsmouth City Council
Anne-Marie Mountifield	Jo Sawford
Judith Grajewski	Christopher Hammond
Kevin George	
Rachael Randall	In Attendance
SJ Hunt	Sophie Mallon - Portsmouth City Council
Seán Woodward	Lloyd Clark - Portsmouth City Council
Nick Loader	James Fitzgerald - Portsmouth City Council (as the Accountable Body)
Graham Galbraith	Stuart Baker (LEP Executive)
Dave Stewart	Richard Jones (LEP Executive)
Paula Swain	Steve Futter (LEP Executive)
Gerald Vernon-Jackson	Caitlin Earey (LEP Executive, minute taker)
David Youngs	Nicola Twiddy (LEP Executive)
	Toni Wootton - BEIS Cities and Local Growth Unit (CLGU)
Guests - for Item 5 only	
Heather Walmsley - Hampshire County Council	
Keith Willcox - Hampshire County Council	

Item	ACTION
<p>1. Introduction, Declarations of Interest and Video Conference protocols Brian Johnson welcomed all to the meeting and explained the protocols which should be used for the duration of the Zoom call for votes and comments.</p> <p>Apologies for Absence Apologies were received from Jo Sawford and Christopher Hammond, and from the Accountable Body, Chris Ward. It was noted that James Fitzgerald was attending as the nominated representative from the Accountable Body.</p> <p>Declarations of Interest Directors were asked to Declare any Interests in the agenda as they arose.</p>	
<p>2. Notes of meeting held on Wednesday 8 April 2020 and matters arising The notes from the meeting held on 08 April 2020 were Agreed.</p>	

	<p>Matters Arising</p> <p>Following the last meeting, an update was provided from the Solent Leaders Forum and Local Resilience Forum meetings regarding creating a combined recovery plan for the area. The Solent LEP will also incorporate an update on the Solent 2050 Strategy and Delivery plan for 2020/21 to reflect the economic impact of COVID-19 and proposed strategies to support economic recovery.</p>	
<p>3. Business and Economy Update</p>	<p>The Board noted the item 3 cover paper and supporting business intelligence reports.</p> <p>The Board also received a verbal update from SJ Hunt on the work of the Solent Business Coronavirus Task Force Group, which had met again on 21 April 2020.</p> <p>The Annexe B report on the proposed new Loan Fund Guidance was considered and the Board Agreed the new Loan Funding Guidance as set out in Annexe B, and Delegated Authority to the Solent LEP Executive Team and Accountable Body, working with SJ Hunt (as chair of FFPMG and the Solent Business Coronavirus Task Force Group) to finalise the Guidance for launch during the week commencing 27 April 2020.</p> <p>The Board Noted the work to date in relation to Business Support activity, and; Provided Advice in relation to enhancing or supplementing the current programme of support activity.</p> <p>Paula Swain left the meeting.</p>	<p>LEP Executive and Accountable Body</p>
<p>4. Solent LEP Revised Delivery Plan</p>	<p>The Board were advised that further to the approval of the Delivery Plan at the March 2020 Board meeting it had been revised (as set out in annex A) to reflect the economic impact of COVID-19 and the LEP business support response.</p> <p>The Board agreed to review and provide any final advice on the revised plan by Monday 27 April 2020 and they Agreed to Delegate authority to the Chairman and Chief Executive to finalise the Delivery Plan for publication by the end of April 2020.</p>	<p>LEP Chair and Chief Executive</p>
<p>5. Finance and Funding update</p>	<p>The Finance paper and annexes were taken as read.</p> <p>The Board:</p> <ul style="list-style-type: none"> • Considered and Agree the revised Corporate and Strategic Risk Register attached at appendix A. • Considered the high level Risk Matrix for the Local Growth Programme attached at appendix B and delegated its Approval to the LEP Chief Executive and the Accountable Body's section 151 officer. <p>Noted the update on the status of the Local Growth Deal programme as set out in paragraph 6 of this report.</p> <ul style="list-style-type: none"> • Considered and Provided Advice on the LGD scenarios presented at the meeting. • Noted the update on the Crowdfunder initiative <p>The Board received an update on the funding scenarios.</p>	<p>LEP Chief Executive and nominated s151 officer from the Accountable Body</p>

	<p>The Board then received an update on the M27 J10 meeting and the following Board members declared an interest in this item Seán Woodward and Judith Grajewski.</p> <p>Keith Willcox and Heather Walmsley from Hampshire County Council joined the meeting. Keith and Heather provided an update on the progress of the M27 J10 project through a screen shared presentation.</p> <p>Keith Willcox and Heather Walmsley left the meeting.</p> <p>The Board then moved to consider the item 5c, an update on the Solent Prosperity Fund and as per Declarations of Interest under Item 5c, Graham Galbraith, Gerald Vernon-Jackson, Judith Grajewski and Sean Woodward left the meeting.</p> <p>The Board Considered and provided Advice on the LGD scenarios presented at the meeting, but given only one P Director was in attendance for the consideration of this item and, on this basis, the Board were not quorate the Board agreed that a summary of the discussion and recommendations would be considered by written resolution and it was agreed that this would be circulated by the Executive following the meeting.</p>	<p>LEP Executive</p>
<p>6. Any Other Business</p>	<p>There was no other business.</p>	

Board Meeting closed at 14:55