



**SOLENT  
LOCAL  
ENTERPRISE  
PARTNERSHIP**

**Solent Local Enterprise Partnership Meeting of the Board of Directors**

Held on Friday 22 May 2020 at 10:00 - 12:00 convened electronically over video conference

**Meeting 2 Note**

| <b>Present</b>        | <b>In Attendance</b>   |
|-----------------------|--|
| Brian Johnson (Chair) | Stuart Baker (LEP Executive)   |
| Anne-Marie Mountfield | Steve Futter (LEP Executive)   |
| Jo Sawford            | Nicola Twiddy (LEP Executive)  |
| SJ Hunt               | James Fitzgerald - Portsmouth City Council (as the Accountable Body) |
| Rachael Randall       | Lloyd Clark - Portsmouth City Council (as the Accountable Body)      |
| Kevin George          | Sophie Mallon  |
| Nick Loader           |  |
| David Youngs          |  |
| Paula Swain           | <b>Apologies</b>   |
| Gerald Vernon-Jackson |  |
| Judith Grajewski      | <b>Guests</b>  |
| Dave Stewart          | Ciaran Gunne-Jones - Lichfields                                      |
| Chris Hammond         |  |
| Seán Woodward         |  |
| Graham Galbraith      |  |
| Toni Wotton (CLGU)    |  |
| Will Jacobs (BEIS)    |  |

| <b>Item</b> |   | <b>ACTION</b> |
|-------------|---|---------------|
| <b>1.</b>   | <p><b>Welcome and Introduction</b><br/>           Brian Johnson welcomed all to the meeting and explained the protocols which should be used for the duration of the Zoom call for votes and comments.</p> <p>Brian Johnson welcomed Will Jacobs to the meeting who will be working alongside Toni Wootton as the new Area Lead for the Solent LEP. Round table introductions took place.</p> |               |
| <b>2.</b>   | <p><b>Apologies for Absence</b><br/>           There were no apologies to note.</p> <p>Graham Galbraith joined the meeting.</p>   |               |
| <b>3.</b>   | <p><b>Notes of meeting held on 9 March 2020 and 22 April 2020</b><br/>           The minutes from the Board meeting on 9 March 2020 and 22 April 2020 were <b>Agreed</b>.</p>   |               |

**4. Matters Arising and declarations of interest**

The following matters of arising were raised:

Business survey - the request to survey local businesses with a view to better understanding any impact of EU withdrawal has been extended to include wider matters including the impact of Covid-19.

Strategy update - As an in-depth discussion was required for this item, it was decided to schedule a dedicated strategy meeting for the Board to consider. This is on the agenda for today.

Institutes of Technology - since the last Board meeting, the expression of interest has been worked on and partners agreed a single proposition for the Solent to focus on Marine and Maritime and disruptive technology.

Restart and Recovery Loan Fund – this work is being finalised and the loan fund is expected to launch early June as part of the LEP programme to support business restart and economic recovery.

Delivery plan for 2020/21 - it was confirmed that this is now published on the website

The following interests were noted ahead of the meeting

**Sean Woodward**

Item 5 - updates in relation to M27 Junction 10, North Whiteley, Solent Prosperity Fund, Solent Recreation Mitigation Programme, Stubbington Bypass, Newgate Lane South and the Fareham and Gosport Infrastructure package

Item 5 Appendix F (Risk Register) - North Whiteley, CETC, Solent Recreation Mitigation Project, Stubbington Bypass, New Gate Lane South, Welborne / M27 J10

**Judith Grajewski**

Item 5 - updates in relation to M27 Junction 10, Solent Prosperity Fund, Solent Recreation Mitigation Programme, Stubbington Bypass, Newgate Lane South and the Fareham and Gosport Infrastructure package

**Dave Stewart**

Item 5 - update in relation to the Floating Bridge and Solent Prosperity Fund

**Rachael Randall**

Item 5 - updates in relation to the Floating Bridge

**Kevin George**

Item 5 - update in relation to the Floating Bridge

**Paula Swain**

Item 5 - update in relation to M27 Junction 10

**Christopher Hammond**

Item 5 - updates in relation to the Solent Prosperity Fund and Solent Recreation Mitigation Programme

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|----|---|-------------------------------------|
|    | <p><b><u>Graham Galbraith</u></b><br/>Item 5 - updates in relation to Solent Prosperity Fund and to note that the University of Portsmouth are a partner in the IOT expression of interest</p> <p><b>Gerald Vernon-Jackson</b><br/>Item 5 - update in relation to the Solent Prosperity Fund</p> <p><b>Nick Loader</b><br/>Item 5 update on the Solent prosperity scheme</p> <p><b><u>Brian Johnson</u></b><br/>Item 5 update in relation to the National Marine Autonomy Centre, the National Maritime Systems Centre and to note that BAE Systems are supporting the work on the IOT expression of interest.</p> <p><b><u>Anne-Marie Mountifield</u></b><br/>Item 5 – update on National Marine Autonomy Centre</p> <p><b><u>Stuart Baker</u></b><br/>Item 5 updates on Solent Prosperity Fund, M27 J10 and Fareham and Gosport Infrastructure package</p>  |                                     |
| 5. | <p><b>Finance and funding report to include:</b></p> <ul style="list-style-type: none"> <li>• Legacy scheme funding</li> <li>• Local Growth Update for 2020/21 programme</li> <li>• LGD Retained schemes and Solent Prosperity Fund update</li> <li>• In year budget position for 2020/21 and financial forecasts to 2021/22</li> <li>• Review of Risk registers</li> </ul> <p>The paper was considered and the board:</p> <ul style="list-style-type: none"> <li>• <b>Considered</b> and <b>Approved</b> an additional £250,000 of LGD funding for Natural Enterprise to support the ongoing <i>Rural Business Resilience Funds</i> across the Isle of Wight and New Forest, as set out at paragraph 6.2.</li> </ul> <p>Dave Stewart then declared an interest in the next item and withdrew from the zoom meeting and the board:</p> <ul style="list-style-type: none"> <li>• <b>Considered</b> the draft summary of consultation responses received on the Island Line (appendix H) project and <b>Agreed</b> to publish this on the website and <b>Agreed</b> to continue to invest in the Island Line project subject to adding promotion of the line in the conditions of the contract.</li> </ul> <p>Dave Stewart returned to the zoom meeting.</p> <p>Judith Grajewski and Seán Woodward declared an interest in the next item and the consideration of the Solent Recreation Mitigation programme and withdrew from the zoom meeting and the board</p> | <p>LEP<br/>Executive</p> <p>LEP</p> |

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|--|--|---|
|  | <ul style="list-style-type: none"> <li>• <b>Considered</b> the draft summary of consultation responses received on the A326 (appendix G) project and <b>Agreed</b> to publish this on the website and <b>Agreed</b> to continue to invest in the A326 project.</li> </ul> <p>Chris Hammond declared an interest in the next item and also withdrew from the zoom meeting and the board:</p> <ul style="list-style-type: none"> <li>• <b>Noted</b> and <b>Approved</b> the proposal referenced at paragraph 7.4 and <b>Delegated</b> authority to the LEP Executive and Accountable Body to vary the funding agreement for the Solent Recreation Mitigation Programme. The scheme leads will be asked to attend the FFPMG meeting in June 2020 to provide an update on the land acquisition.</li> </ul> <p>Christopher Hammond, Judith Grajewski and Seán Woodward returned to the zoom meeting.</p> <p>Board Members were guided through several scenarios to spend funding under the Local Growth Deal (LGD) by 31 March 2021 considering what funding was already committed; risks of projects achieving their spend prior to the deadline and projects in the pipeline.</p> <p>A discussion took place on the status of the LGD funding and the retained LGD funding</p> <p>Gerald Vernon-Jackson left the meeting.</p> <p>The Board then:</p> <ul style="list-style-type: none"> <li>• <b>Noted</b> the high level of risk that the COVID-19 pandemic has had on the LEP resources and <b>Agreed</b> to write to government setting out the LEP's proposed actions to mitigate these risks as set out in this report.</li> <li>• <b>Noted</b> and <b>Agreed</b> the Corporate and Strategic Risk Register attached at appendix C and</li> <li>• <b>Considered</b> the high level Risk Matrix for the Local Growth Programme attached at appendix F and delegate its <b>Approval</b> to the LEP Chief Executive and the Accountable Body's section 151 officer; and</li> <li>• <b>Noted</b> the updates in relation to the Local Growth Deal capital programme, the Retained Schemes and other legacy programmes at paragraph 7.</li> <li>• <b>Agreed</b> that simple contract variations, such as extending claim dates and re-profiling of approved funding, do not need to be considered individually by the Board, on the basis that all such variations still need to be signed off by the LEP Chief Executive and the s151 Officer of the Accountable Body, as set out in paragraph 10 of this report.</li> <li>• <b>Noted</b> that the budget forecasts have been pro-actively forecast out for a further year to include the 2022/23 financial year.</li> </ul> | <p><b>Executive</b></p> <p><b>LEP Executive</b></p> <p><b>LEP CX and s151 officer</b></p> |
| <p><b>6. Strategy update to include:</b></p> | <ul style="list-style-type: none"> <li>• Solent 2050 Strategy and economic recovery plan progress review</li> <li>• Update on Maritime UK and Maritime UK Solent</li> </ul> <p>The paper was taken as read and the Board received a presentation to update on the Solent 2050 strategy work by Ciaran Gunne-Jones from Lichfields.</p> <p>Ciaran Gunne-Jones left the meeting.</p> <p>The Board:</p>   |   |

|           |  |   |
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|           | <ul style="list-style-type: none"> <li>• <b>Considered</b> the draft Solent 2050 Strategy document at annexe A and <b>Agreed to delegate</b> authority to the Executive in discussion with the Chair to use as a basis for engagement with HM Government and for stakeholder consultation ; and</li> <li>• <b>Considered</b> the Economic Recovery Plan Positioning Paper at annexe B and <b>provide Advice</b> to the Executive to further develop this plan for consideration by the Board at its meeting in July 2020.</li> </ul> <p>The Board received an update from the Shadow Board of Maritime UK Solent that took place this week, which included an update from Lichfields, updates from attendees and their specific sector areas and Freeports.</p>  | <p>LEP<br/>Executive</p> <p>LEP<br/>Executive</p> |
| <p>7.</p> | <p><b>Business support update to include:</b></p> <ul style="list-style-type: none"> <li>• Business intelligence report as at May 2020</li> <li>• Business Support programmes and growth hub support - COVID-19</li> </ul> <p>The Board received an update from SJ as the Chair of the Business Support Taskforce group from their meeting that took place this week including an update on the Discretionary Grant Fund and the guidelines of its use. The Board <b>noted</b> this update and offered to support the ongoing work on the Discretionary Grant Fund.</p> <p>Paula Swain left the meeting.</p> <p>The Board:</p> <ul style="list-style-type: none"> <li>• <b>Noted</b> the latest intelligence return and impact of COVID-19 across the Solent economy, and;</li> <li>• <b>Noted</b> the position in relation to current and planned business support activity.</li> </ul> <p>Jo Sawford left the meeting.</p> |   |
| <p>8.</p> | <p><b>Governance update</b></p> <p>The Governance update was taken as read.</p> <p>The Board <b>Noted</b> the update on the feedback from Solent Leaders forum meeting on 9 April 2020 and the update on Board recruitment.</p>  |   |
| <p>9.</p> | <p><b>Any other business</b></p> <p>The Forward plan was taken as read.</p> <p>The Board <b>Considered</b> and <b>Agreed</b> the forward plan as set out in paper 9.</p> <p>The next meeting is schedule on 17 July 2020.</p>  |   |

Meeting closed at 12:10