

Solent Skills Advisory Panel

Meeting of the Skills Advisory Panel to be held via video conference on Wednesday 23 September 2020, 09:30 - 11:30

Item	Title	Time	
1.	Welcome and Introductions	09:30	Rachael Randall (Chair)
2.	Minutes of the last meeting and Matters Arising	09:35	Rachael Randall
3.	Updated ToR	09:40	Rachael Randall
4.	Southampton Travel to Learn area review and Southampton City College Structure Prospect Appraisal Group and Highbury College	09:45	Fiona Willmott(ESFA) / Anne-Marie Mountifield (Solent LEP)
5.	Solent Apprenticeship Hub	10:10	Jodi Fair & Sajid Butt (Southampton CC)
6.	Solent Skills Strategy & Action Plan	10:30	Lucie Bailey and Ciaran Gunne-Jones (Lichfields)
7.	Any other business and Date of next meeting	11:25	Rachael Randall

23.09.2020

Item 2

**Draft notes of meeting held on Tuesday 23rd June
2020**



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Solent Local Enterprise Partnership

Solent Skills Advisory Panel

Minutes of the meeting - 23 June 2020

09:00 - 11:00 by Zoom Video Call

Present	In Attendance
Rachael Randall (Chair)	Siobhan Flynn
Anne-Marie Mountifield	Stuart Baker
Carey Moore	Lorna Wagner
Debby Clement	Nicola Twiddy (note taker)
Mike Gaston	Josie Worsfold
Kirsty Rowlinson	Storm Wilson
Paul Marchbank	
Blue Davies	Apologies
Anna Marshall	Amelia Gould
Lester Biddle	Roy Haworth
Cllr. Barry Rickman	Boyd Hatwood
Allan Youp	James Fitzgerald
Professor Julie Hall	Guests
Cllr. Darren Paffey	Lucie Bailey (Lichfields)
Harry Kutty	Ciaran Gunne-Jones (Lichfields)

Item	ACTION
1. Welcome and Apologies Rachael Randall welcomed all to the Skills Advisory Panel meeting. Apologies were noted from Amelia Gould, Roy Haworth and Boyd Hatwood.	
2. Minutes of the previous meeting and Matters Arising <u>Matters Arising</u> The Local Skills and Labour Market Analysis Report Exec Summary has now been finalised. Institutes of Technology (IoT) - a bid writing team and a broader steering group is being put in place to oversee this work.	

	<p>Southampton area review - due to Covid-19 there has been a delay to this work, an update is expected late summer 2020.</p> <p><u>Minutes of the previous meeting</u> The minutes of the previous Skills Advisory Panel meeting held on 20 May 2020 were approved as an accurate record.</p>	
<p>3.</p>	<p>Solent 2050 & Economic Recovery Plan</p> <p>Ciaran Gunne-Jones and Lucie Bailey from Lichfields provided a presentation on the 'Covid-19 Economic Recovery for discussion' item. Questions were circulated ahead of the meeting to support this part of the meeting</p> <p>Feedback received following the presentation:</p> <p>Harry Kutty</p> <ul style="list-style-type: none"> • Schools as well as FE and HE need to be considered in the Economic Recovery Plan • Particular concern is young people in transition from year 11 to year 12 • Additional Post-16 resources are required to help year 12s to catch up • Potential legacy impact of Covid-19 is a widening skills gap • Digital deprivation - equality of access and language barriers <p>Mike Gaston</p> <ul style="list-style-type: none"> • FE will be key to supporting both those who are made redundant, and young people, especially those who would have progressed to an apprenticeship. • Support for people to re-train and move into new sectors. • Easy to access funding for employers and providers • Skills based recovery plan (AOC report) • Need to respond to e-commerce agenda • Acknowledge an increase in mental health issues in the younger generation as a result of Covid-19 <p>Anne-Marie Mountfield</p> <ul style="list-style-type: none"> • Review furlough data and why some areas are above or below the national level • Self-employed income support scheme with the exception of Southampton, the rest of the Solent area has levels of support above the national level • The action plan needs to include a section on pre-16 cohort and innovation in learning • Digital deficit - broadband connection and social inequality • Resilience - personal and emotional intelligence and being asked to think differently to before and business resilience in terms of business planning and financial management • Delivery system - skills supply side in the short and medium term to be part of the action plan with new models of learning • Will areas with higher proportion of public sector workers be less impacted? <p>Debby Clement</p> <ul style="list-style-type: none"> • Cost of adapting existing digital infrastructure, for private training and companies needing various online platforms • Lack of management bandwidth to support and mentor apprentices • Mentoring - need to retain the 55+ age group for coaching and mentoring especially for softer 	<p>LEP executive to circulate AOC report</p>

	<p>skills</p> <ul style="list-style-type: none"> • Beyond furlough - look again at job and enterprise start-up clubs • Look to other areas for innovation in online and blended learning, bite-size courses etc. • Difficult for employers trying to navigate all the skills offers available <p>Anna Marshall</p> <ul style="list-style-type: none"> • DWP have seen a threefold increase in the number of customers • Two thirds are still optimistic of returning to work following furlough • Furlough data captures where someone lives not where they work • A big concern is young people - DWP are looking into responses, including virtual hubs, where you people can undertake activity to improve their employability skills • Need to understand the needs of those out of work • Employer confidence needs to return and what happens next <p>Rachael Randall</p> <ul style="list-style-type: none"> • Call for a wage subsidy for apprenticeships • Temporary reduction to the levy contribution • Sector specific apprentice up front training <p>Lester Biddle</p> <ul style="list-style-type: none"> • Focus on digital skills training and that educators and trainers need to be suitably skilled to use effectively. • Training to support business move to an on-line presence - adaptive technology take-up <p>Kirsty Rowlinson</p> <ul style="list-style-type: none"> • Digital training and awareness needed at all levels of skills, &at no or little cost • Project management and financial packages support needed with mergers, marketing , PR, social media • Social care qualifications at L1 and L2 • Attraction of social care careers • Apprenticeships - community and voluntary sector not engaged with apprentices, and find them difficult to access <p>Harry Kutty left the meeting</p> <p>Darren Paffey</p> <ul style="list-style-type: none"> • Apprenticeship Hub funding comes to an end next year, needs to be extended and its breadth of cover broadened to include skills brokerage • Need superfast broadband to be rolled out in all areas • School curriculum to be adapted to respond to demand for digital skills and softer skills including communication and resilience <p>Julie Hall</p> <ul style="list-style-type: none"> • Solent University is the biggest apprentice health training provider on South Coast • Seeing a drop in mainstream students and therefore a drop in income from tuition and halls of residence fees • Facing big deficits that are putting institutes under pressure. This has an impact on the short 	<p>LEP Executive to provide contact at Apprenticeship Hub</p>
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	<p>courses universities are able to provide.</p> <p>Blue Davies</p> <ul style="list-style-type: none"> • Many in the Marine sector not taking on apprentices this year • There will be redundancies, which will result in a loss of skills in the sector. • A lot of levy funding will not be used • Will see an increase in green technology jobs <p>Carey Moore</p> <ul style="list-style-type: none"> • There will be more choice in the labour market • Role for business engaging with schools so the choices young people make are broadened • Businesses will hire and retrain • Opportunities to draw on and use best practice from elsewhere • Should have a recruitment business on the panel <p>Allan Youp</p> <ul style="list-style-type: none"> • MEZ - apprenticeship clearing facilities - look to reuse across the region <p>Following the presentations, members of the group were requested to provide any further feedback to Stuart Baker or Siobhan Flynn.</p>	<p>LEP Executive to look at vacancies on panel</p>
<p>4.</p>	<p>Summary & next steps</p> <ol style="list-style-type: none"> 1. General skills issues and needs: <ul style="list-style-type: none"> • Further work on the linkages of data/trends to sectors and where people work • DWP and Lichfields to be put in touch following the meeting 2. Recovery themes: <ul style="list-style-type: none"> • Concerns about finance and sustainability from across schools, FE and HE • Digital infrastructure and models of learning • Transition into work 3. Action Plan <ul style="list-style-type: none"> • Importance of initiatives such as the Apprenticeship Hub to support businesses and learners. • New models of learning - looking at best practice from elsewhere (Lichfields to look at US model) • More explicit reference to skills • Look at how to test and undertake exams next year <p>Rachael Randall passed on her thanks to all members of the group and to Lichfields for their presentation and time at the meeting.</p>	<p>LEP Executive</p>
<p>6.</p>	<p>Any Other Business and date of next meeting</p> <p>Data analysis will be published before the next meeting. 2 private sector members are still needed on the Panel.</p> <p>The next meeting is scheduled to take place on 23 September 2020.</p>	<p>LEP Executive</p>

Meeting closed at 10:30

23.09.2020

Item 3

Updated Terms of Reference

A confidential report will be considered at the meeting

23.09.2020

Item 4

**Southampton Travel to Learn area review and
Southampton City College**

**Structure Prospect Appraisal Group and Highbury
College**

**No papers issued in advance and an update will be
provided at the meeting**

23.09.2020

Item 5

Solent Apprenticeship Hub

**No papers issued in advance and a presentation will
be provided at the meeting**

23.09.2020

Item 6

Solent Skills Strategy Action Plan

**No papers issued in advance and a presentation will
be provided at the meeting**