



**SOLENT
LOCAL
ENTERPRISE
PARTNERSHIP**

Solent Local Enterprise Partnership Meeting of the Board of Directors

Held on Friday 9 October 2020 at 09:00 - 12:00 convened electronically over video conference

| Present | In Attendance |
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| Brian Johnson (Chair) | Richard Jones (LEP Executive) |
| Anne-Marie Mountfield | Stuart Baker (LEP Executive) |
| Jo Sawford | Steve Futter (LEP Executive) |
| Rachael Randall | Nicola Twiddy (LEP Executive) |
| Nick Loader | James Fitzgerald - Portsmouth City Council (as the Accountable Body) |
| David Youngs | Lloyd Clark - Portsmouth City Council (as the Accountable Body) |
| Paula Swain | Sophie Mallon - Portsmouth City Council (as the Accountable Body) |
| Graham Galbraith | |
| Judith Grajewski | Apologies |
| Dave Stewart | Gerald Vernon-Jackson |
| Chris Hammond | SJ Hunt |
| Seán Woodward | Kevin George |
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| Will Jacobs (BEIS) | Guests |
| | Michael Wilson, Simon Jenkins and Andrew Biltcliffe from Havant Borough Council (Item 2 only) |
| | Ciaran Gunne-Jones from Lichfields (Item 2 only) |

| Item | | ACTION |
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| 1. | <p>Welcome and Introduction Brian Johnson welcomed all to the meeting and explained the protocols which should be used for the duration of the Zoom call for votes and comments, noting a recording of the meeting will be retained in addition to the meeting note.</p> <p>Apologies for Absence Apologies were noted from Gerald Vernon-Jackson, SJ Hunt and Kevin George.</p> <p>Christopher Hammond joined the meeting.</p> | |
| 2. | <p>Draft Havant Infrastructure Investment Plan Michael Wilson, Simon Jenkins and Andrew Biltcliffe from Havant Borough Council and Ciaran Gunne-Jones from Lichfields joined the meeting.</p> <p>The Board received an introduction to the Havant Infrastructure Plan from Simon Jenkins.</p> <p>Ciaran Gunne-Jones from Lichfields gave a presentation of the Havant Infrastructure Plan.</p> | |

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| | <p>The Board:</p> <ul style="list-style-type: none"> • Considered and Agreed the draft Havant Infrastructure Investment Plan as presented at the Board meeting and; • To Delegate authority to the Executive (working with Havant borough Council) to finalise for publication. <p>Brian Johnson passed on the Board's thanks to those working on the Havant Infrastructure Plan.</p> <p>Michael Wilson, Simon Jenkins, Andrew Biltcliffe and Ciaran Gunne-Jones left the meeting.</p> | <p>LEP Executive</p> |
| <p>3.</p> | <p>Notes of meeting held on 17 July 2020 The minutes from the Board meeting on 17 July 2020 were Agreed.</p> | |
| <p>4.</p> | <p>Matters Arising and declarations of interest The following matters arising were raised: Meeting 1, page 3 - Local Growth Deal Projects - Southsea Coastal Scheme Project and ABP Shore Power Project will be discussed later in this meeting. Meeting 1, page 3 - Quarterly Monitoring Report (QMR) for M27 J10 - as this is no longer a retained scheme, quarterly monitoring reports will be undertaken within the local growth deal return to MHCLG Meeting 2, page 1 - Digital platforms - the LEP Executive will be doing a piece of work to review Huddle and Teams on Office 365 to compare both platforms to bring back to a future Board meeting for consideration. Meeting 2, page - Public Meetings and the meeting schedule for 2021/22 – Diary dates and the forward plan proposals will come forward to the board for further consideration at the next meeting. Meeting 2, page 5 - Economic Recovery Plan is now published and the Solent 2050 document will be reviewed to reflect the global pandemic situation with the view to bring this back to the Strategy Session in December to review and discuss the timing of the publication of the document.</p> <p>The following interests were noted ahead of the meeting:</p> <p><u>Anne-Marie Mountifield</u> Item 5a - Local Growth Deal - National Marine Autonomy Centre - For noting only, no Board decision required.</p> <p><u>Brian Johnson</u> Item 5a - Local Growth Deal - National Marine Autonomy Centre, National Maritime Systems Centre - For noting only, no Board decision required.</p> <p>The Board noted a potential interest for Brian Johnson on the Silicon Wharf project, while there are no interests at present this may change in the future. The Board will be updated if the position changes.</p> <p><u>Sean Woodward</u> Item 2 - Havant Infrastructure Investment Plan. Item 5a - Local Growth Deal - North Whiteley, CETC, Solent Recreation Mitigation Project, Stubbington Bypass, New Gate Lane South, Welborne / M27 J10 - For noting only, no Board</p> | <p>LEP Executive LEP Executive LEP Executive</p> |

decision required.

Item 5b - Getting Building Fund - Interest in M27 J10 project in roles at Hampshire County Council and Fareham Borough Council. HCC have written to DfT separately in relation to flexibility for LGD extension as opposed to joint letter to request return of funds to support other projects.

Partnership for South Hampshire applicant, with Southampton City Council as accountable body, for Nutrients Mitigation Project.

Judith Grajewski

Item 2 - Havant Infrastructure Investment Plan.

Item 5a - Local Growth Deal - Stubbington Bypass, New Gate Lane South, Welborne / M27 J10 - For noting only, no Board decision required.

Item 5b - Getting Building Fund - Interest in M27 J10 project in role at Hampshire County Council. Meeting is to consider alternative projects for allocation of previously earmarked funds. HCC have written to DfT separately in relation to flexibility for LGD extension as opposed to joint letter to request return of funds to support other projects.

Dave Stewart

Item 5a - Local Growth Deal - Floating Bridge - For noting only, no Board decision required.

Item 5b - Getting Building Fund - Isle of Wight Council applicant for Branstone Rural Employment Hub

Rachael Randall

Item 5b - Getting Building Fund - Son is undertaking a degree apprenticeship via Portsmouth University in architecture and his employer is ERMC, an architect practice based on the IOW and Portsmouth, who were the architects who designed the new brewery and visitor centre at Branstone Farm.

Paula Swain

Item 5a - Local Growth Deal - Welborne and M27 J10 - For noting only, no Board decision required.

Christopher Hammond

Item 5a - Local Growth Deal - Solent Recreation Mitigation Programme - For noting only, no Board decision required.

Item 5b - Getting Building Fund - Southampton City Council applicant, on behalf of PfSH, for Nutrients Mitigation Project.

Graham Galbraith

Item 5b - Getting Building Fund - University of Portsmouth applicant for Enzyme Recycling Techniques project

Nick Loader

Item 5b - Getting Building Fund - Unrelated tenancy relationship with ABP who are applicants for Ship to Shore Power and Cruise Terminal projects

Gerald Vernon-Jackson (Not at the meeting)

Item 5b - Getting Building Fund - Portsmouth City Council applicant for Southsea Sea Defence Project and owners of Port of Portsmouth, Applicant for Passenger Terminal Annexe Project.

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| | <p><u>Stuart Baker</u> Item 5a - Local Growth Deal - Spouse works at Hampshire County Council in unrelated role. HCC scheme promoter for Stubbington Bypass, New Gate Lane South, Welborne / M27 J10 - For noting only, no Board decision required. Item 5b - Getting Building Fund - Spouse works at Hampshire County Council in unrelated role. HCC have written to DfT separately in relation to flexibility for LGD extension as opposed to joint letter to request return of funds to support other projects.</p> <p><u>Sophie Mallon</u> Item 5b - Getting Building Fund - Portsmouth City Council applicant for Southsea Sea Defence Project</p> <p><u>Chris Ward</u> (Not at the meeting) Item 5a - Local Growth Deal - Floating Bridge - For noting only, no Board decision required. Item 5b - Getting Building Fund - Portsmouth City Council applicant for Southsea Sea Defence Project and owners of Port of Portsmouth, Applicant for Passenger Terminal Annexe Project. Isle of Wight Council applicant for Branstone Rural Employment Hub.</p> | |
| <p>5a.</p> | <p>Finance and funding report to include: The Board received an update on the current budget position, the agreed projects with Government and the expected position in December 2020.</p> <p>The Board:</p> <ul style="list-style-type: none"> • Considered and Approved the revised budget for 2020/21 of £83,574,151 as set out in appendix A and the revised budget for the period 2021/22 to 2022/23 as set out in appendix B. • Noted and Agreed the Corporate and Strategic Risk Register attached at appendix C. • Considered the key risks in relation to the defrayal of the Local Growth Deal Fund and the Getting Building Fund as set out in paragraphs 4.1 and 4.2 of the report. • Noted the other funding updates and the RGF legacy programme update at paragraphs 5 and 6. • Considered the Local Growth Deal (LGD) and Getting Building Fund (GBF) funding scenarios presented at the meeting and agreed a the preferred option. • Considered the information and Agreed the recommendation provided in respect of the RRR Loan application, subject to final due diligence being undertaken; and they delegated authority to the LEP Chief Executive and the accountable Body's nominated s151 officer to finalise . • Considered and delegated the Approval of the high-level risk matrix for the Local Growth Deal programme to the LEP Chief Executive and the Accountable Body's section 151 officer. <p>The Board considered the item of correspondence from stakeholders in relation to the Floating Bridge and received an update on the project and they noted that the IOW Council as the scheme lead would be presenting an update to FFPMG at their meeting in November 2020</p> | <p>LEP Executive</p> <p>LEP Executive and Accountable Body</p> <p>FFPMG</p> |
| <p>5b.</p> | <p>Getting Building Fund (GBF) update Paula Swain, Lloyd Clark and Sophie Mallon left the meeting.</p> | |

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| | <p>The paper was taken as read and the Board received an update on the Getting Building Fund.</p> <p>The Board:</p> <ul style="list-style-type: none"> • Noted the update on the Getting Building Fund • Noted the Getting Building Fund project status tracker at annexe B <p>Graham Galbraith declared an interest in the consideration of the University of Portsmouth Centre for Enzyme project and withdrew from the meeting.</p> <p>The Board:</p> <p>Considered and Agreed the due diligence report at annexe C for Centre for Enzyme Innovation and Agreed to delegate authority to the LEP Executive and the Accountable Body to finalise the funding agreement subject to the pre-conditions as detailed in the report for this item in annexe C.</p> <p>Graham Galbraith re-joined the meeting and the board:</p> <ul style="list-style-type: none"> • Considered and Agreed the due diligence report at annexe D for Silicon Wharf and Agreed to delegate authority to the LEP Executive and the Accountable body to finalise the funding agreement subject to the pre-conditions as detailed in the report for this item in annexe D • Noted the Interim due diligence report at annexe E for Fawley Waterside Digital • Noted the Interim due diligence report at annexe F for Branstone Farm Rural Employment Hub <p>Paula Swain, Lloyd Clark and Sophie Mallon returned to the meeting.</p> <p>On behalf of the Board, Brian Johnson passed on thanks to the Executive Team for their work on the Getting Building Fund.</p> | LEP Executive |
| 5c. | <p>Mid-year review of 2020/21 Delivery Plan</p> <p>The paper was taken as read. Work will be undertaken to review SME funding for start-up and growth businesses so proposals can be reviewed at the Funding, Finance Performance Management Group (FFPMG) meeting in November.</p> <p>The Board received an update on the Mid-Year Review meeting with Government which was held this week and was overwhelmingly positive</p> <p>The Board:</p> <p>Noted the mid-year delivery plan performance review.</p> | FFPMG |
| 6. | <p>General updates</p> <p>Updates were provided for the following areas:</p> <ul style="list-style-type: none"> • Solent Business Support Task Force and COVID 19 response • Verbal update from MUK Solent <p>Christopher Hammond left the meeting.</p> <ul style="list-style-type: none"> • Skills Advisory Panel to include update on Institute of Technology initiative | |

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| | <p>Rachael Randall left the meeting.</p> <ul style="list-style-type: none"> • Solent Growth Forum meeting on 28 September 2020 • Verbal update on Solent Leaders forum meeting on 10 September 2020 • Update on Southern LEP Network | |
| <p>7. Any other business</p> | <p>The Forward plan was taken as read. The Board Considered and Agreed the forward plan as set out in paper 7.</p> <p>The General Updates item at future meetings will also include an update from Cities & Local Growth Unit (CLGU).</p> <p>The Board Agreed for SJ Hunt to remain as interim deputy Chair, and it was noted that SERCOM will consider next steps on this and provide advice to the Board at the December meeting.</p> <p>Confirmation was provided that the LEP Executive have responded to the Southampton International Airport consultations and the response will be shared with the Board.</p> <p>The next meeting is scheduled on 11 December 2020.</p> | <p>SERCOM</p> <p>LEP Executive</p> |

Meeting closed at 12:09