



**Solent Local Enterprise Partnership
 Business Support Investment Panel Meeting Notes**

Held on Thursday 3 December 10 am - 12pm
 Convened electronically via Zoom video conference

Present	Apologies
Adrian Went	Lyn Davis
Caroline Carter	Rob Dewing
Cllr Derek Pretty	
David Bream	LEP
James Fitzgerald - PCC	Chris Heath
Mark Waldron	Kate Cloud
Tim Fielder (Chair)	James Ford
	Jayne Sime
	Justin Zizys
	Maisie Cross
	Nicola Twiddy (note taker)
	Steve Futter
	Stuart Baker

Item		ACTION
1.	<p><u>Introductions</u></p> <p>Tim Fielder welcomed members to the meeting and explained the protocols of the Zoom meeting, noting a recording of the meeting will be saved on the system in addition to the meeting note.</p> <p>The order of the agenda will be amended, so Item 9 is brought forward to follow Declarations of Interest.</p>	
2.	<p><u>Apologies</u></p> <p>Apologies were received from Lyn Davis and Rob Dewing.</p>	
3.	<p><u>Notes of previous meeting</u></p> <p>The notes from the meeting on 5 November 2020 were Agreed as a correct record of the meeting. The notes would be signed at the next meeting convened in person.</p>	LEP Exec to action accordingly
4.	<p><u>Matters Arising</u></p> <p>Variations noted at the last meeting are currently being drafted.</p>	

5.	<p><u>Declarations of Interest</u></p> <p>A Declaration of Interest was made by Derek Pretty in relation to any discussion regarding a beneficiary due for consideration under item 7..</p>	
9.	<p><u>ERDF - Consideration of Round 1 Applications Recommended For Grant Awards</u></p> <p>The paper was taken as read.</p> <p>BSIP Members:</p> <ul style="list-style-type: none"> • Considered the two additional Round 1 applications that are being recommended for grant award and Agreed to approve these two grant awards. • Noted the update on the ERDF SME Restart and Recovery, & Kick-starting Tourism Grant Programme. <p>Following the closure of Round 2, a written resolution will be circulated to BSIP Members regarding the projects in this round.</p> <p>Stuart Baker and James Ford left the meeting.</p>	<p>LEP Exec to action accordingly</p> <p>LEP Exec to action accordingly</p>
6.	<p><u>Business Support Programmes Status Update Report</u></p> <p>The paper was taken as read and the latest position on the New Forest Rural SME Fund was highlighted. Work to further publicise the Crowdfunder offering will continue.</p> <p>Confidential report has not been published as it includes information defined as exempt in Part 1 of Schedule 12A to the Local Government Act 1972, including information relating to an individual and/or relating to the financial or business affairs of a particular person.</p>	
7.	<p><u>Contract Updates</u></p> <p>Confidential report has not been published as it includes information defined as exempt in Part 1 of Schedule 12A to the Local Government Act 1972, including information relating to an individual and/or relating to the financial or business affairs of a particular person.</p> <p>Project Success Stories</p> <p>A success story relating to previous beneficiaries of Solent LEP funding has been identified as per the panel paper, and relates to:</p> <ul style="list-style-type: none"> • Selden Masts <p>Project Status Updates</p> <p>Panel members considered requests to vary existing contractual arrangements with a number of Solent-based SMEs supported with Local Growth Deal grant funding.</p>	
8.	<p><u>Any Other Business</u></p> <p>Panel dates for 2021</p> <p>The first three panel dates for 2021 were proposed as 28 January, 25 March and 29 April, 10:00-12:00. Diary invites to follow. The meetings will remain on Zoom for the time being.</p>	<p>LEP Executive</p>

	<p>Steve Futter thanked all the Panel Members for their time and support in 2020, in what has been a challenging year and wished everyone a Happy Christmas.</p> <p>Tim Fielder stated that the Panel's input to the discussions and their support is much appreciated and wished everyone a Happy Christmas and to stay safe and well.</p> <p>No further business so the meeting was closed.</p>	
--	---	--

Meeting closed at 11:00