



SOLENT  
LOCAL  
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## Solent Local Enterprise Partnership Solent Skills Advisory Panel

Held on Wednesday 30 June 2021,  
09:00am - 11:00am by Zoom Video Call

### Present

Rachael Randall - Chair & LEP Board lead for Skills  
Cpt Allan Youp - Royal Navy  
Blue Davies - British Marine  
Carey Moore - Natwest  
Debby Clement - Peopley HR Ltd  
Harry Kutty - Cantell School  
Professor Julie Hall - Solent University  
Lester Biddle - Association of Hampshire and Isle of Wight Learning Providers  
Mike Gaston - Havant and Southdowns College  
Roy Haworth - Airbus  
Scott Green - Careers and Enterprise Company  
Anna Marshall - Department for Work and Pensions

### Apologies

Anne-Marie Mountifield - Solent LEP Executive  
Boyd Hatwood - Education and Skills Funding Agency  
Cllr Darren Paffey - Southampton City Council  
James Fitzgerald - For Accountable Body (PCC)  
Lloyd Clark - For Accountable Body (PCC)  
Cllr Lorna Fielker (for Cllr Paffey) - Southampton City Council

### In Attendance

Siobhan Flynn Solent LEP Executive  
Stuart Baker Solent LEP Executive  
Nicola Twiddy Solent LEP Executive (note taker)  
Alan Durrant TUC

### Guest

Stephanie Cesbron AECOM  
Ross McNally - Hampshire Chamber of Commerce

| Item |   | ACTION |
|------|---|--------|
| 1.   | <b>Welcome and Apologies</b><br>Rachael Randall welcomed all to the Skills Advisory Panel meeting.<br><br>Apologies were noted from Anne-Marie Mountifield, Boyd Hatwood, Cllr Darren Paffey, Cllr Lorna Fielker, James Fitzgerald and Lloyd Clark. |        |

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| <p>2.</p> | <p><b>Minutes of the previous meeting on 15 January 2021 and Matters Arising</b></p> <p><u>Minutes of the previous meeting</u><br/>The minutes of the previous Skills Advisory Panel meeting held on 15 January 2021 were <b>approved</b> as an accurate record of the meeting. Note to change the Chair's employer.</p> <p><u>Matters Arising</u><br/>Skills Action Plan was published on 31st March 2021.<br/>Deputy Chair nominations - The Terms of Reference have been updated and SAP would like to put forward Julie Hall as the Deputy Chair. SAP <b>agreed</b> to appoint Julie Hall to the Deputy Chair role of SAP.<br/>SAP noted that Barry Rickman has stepped down as Leader of NFDC and has stepped down from SAP, resulting in a vacancy on the Panel.<br/>As Kirsty Rowlinson has left Action Hampshire and stepped down from SAP, there is a second vacancy.<br/>The Forward Plan will be discussed during the course of the meeting.</p> <p><b>Declaration of Interest</b><br/>Item 3 - Julie Hall - Warsash School of Maritime Science and Engineering is part of Solent University.<br/><br/>Item 3 - Blue Davies - Warsash School of Maritime Science and Engineering and IoW College are members of British Marine.<br/><br/>Noted that all SAP Members work in the Skills sector so will have some form of involvement or knowledge of the 4 projects being discussed under item 3.<br/>No decision in Item 3, advice only being given to FPMG.</p> | <p>LEP<br/>Executive</p> <p>LEP<br/>Executive</p> |
| <p>3.</p> | <p><b>AECOM Report - Local Growth Deal Programme - Skills Investments</b><br/>Stuart Baker gave an overview on the Local Growth Deal Skills Investments.</p> <p>Stephanie Cesbron from AECOM joined the meeting and gave a presentation on Local Growth Deal Programme Skills Investments. A project overview, proposed changes and recommendations was provided for the 4 projects.</p> <p>Roy Haworth joined the meeting (09:20)</p> <p>Comments and questions followed the presentation, and the feedback provided covered the recording of the outputs consistently. It was noted that the challenges of shifts within the market place, with new offers and provisions coming into play, mean it can be difficult to work within criteria set previously.<br/>The outputs from investment need to reflect value to businesses, and the wider Solent LEP economy. When proposals are submitted, applicants need to be able show their agility and ability to pivot.</p> <p>SAP <b>Agreed</b> as an overarching methodology, that a common framework for the reporting of skills outputs is developed, and embedded within future claim and monitoring processes.</p> <p>Stephanie Cesbron left the meeting (10:00)</p>  | <p>AECOM</p> <p>LEP Executive</p>                 |

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| 5. | <p><b>Solent Local Skills Improvement Plan (LSIP)</b><br/> Ross McNally joined the meeting and showed a video on being a LSIP trailblazer and then gave a presentation on Solent Local Skills Improvement Plan.</p> <p>Harry Kutty left the meeting.</p> <p>Comments and questions followed the presentation.</p> <p>Ross McNally left the meeting (10:40)</p>   |                             |
| 4. | <p><b>TUC update - supporting members during Covid-19 &amp; workforce development</b><br/> Alan Durrant gave a presentation on supporting members during Covid-19 &amp; workforce development and then gave a presentation on TUC Training and Skills.</p> <p>If any panel members have any questions, please forward these to Alan Durrant following the meeting.</p>   |                             |
| 6. | <p><b>Solent LEP Careers and Enterprise Company programme performance to date &amp; 21/22 Delivery</b><br/> Due to time constraints, a separate meeting will be scheduled to cover this item.</p>  |                             |
| 7. | <p><b>Skill Is Advisory Panel Budget &amp; Forward Plan</b><br/> Due to time constraints, this will tabled at a later meeting.</p>   |                             |
| 8. | <p><b>Any Other Business and date of next meeting</b><br/> Stuart Baker provided an update on Solent Freeport Consortium Ltd. The Outline Business Case is under development and a small working group is to be formed on skills. SAP <b>agreed</b> to take the lead on this. A meeting will be scheduled in the first half of July.</p> <p>Alan Durrant passed on his thanks for allowing him to join and present at the meeting.</p> <p>The chair passed on thanks for the input into the meeting.</p> | <p><b>LEP Executive</b></p> |

**Meeting closed at 11:02**