



**SOLENT
LOCAL
ENTERPRISE
PARTNERSHIP**

Solent Local Enterprise Partnership Meeting of the Board of Directors

Held on Wednesday 1 September 2021 at 17:00 - 18:00 convened electronically over video conference

Present	In Attendance
Brian Johnson (Chair)	Richard Jones (LEP Executive)
Anne-Marie Mountfield	Nicola Twiddy (LEP Executive)
Alison Wilson	James Fitzgerald - Portsmouth City Council (as the Accountable Body)
Ben Dowling	Peter Baulf - Portsmouth City Council (as the Accountable Body)
Daniel Fitzhenry	Elizabeth Goodwin - Portsmouth City Council (as the Accountable Body)
David Youngs	Sarah Bosley - BEIS
Edward Heron	Chris Ward – s151 Officer for Portsmouth City Council (as the Accountable Body) – Item 3b only
Graham Burgess	Crispin Dick - Company Secretary
Lora Peacey-Wilcox	
Nick Loader	Apologies
Paula Swain	Graham Barnetson
Rachael Randall	Graham Galbraith
SJ Hunt	Jo Sawford
	Stuart Baker (LEP Executive)
	Steve Futter (LEP Executive)
	Clare Mulholland (BEIS)
	Guests
	Richard Lingard (Item 3b only)

Item		ACTION
1.	<p>Welcome, Introduction, Apologies for Absence and declarations of interest The Chair welcomed all to the meeting.</p> <p>Apologies for Absence Apologies were noted from Graham Barnetson, Graham Galbraith, Jo Sawford, Steve Futter, Stuart Baker and Clare Mulholland.</p>	

	<p>Declarations of Interest</p> <p>The following interests were noted ahead of the meeting:</p> <p><u>Ben Dowling</u> Item 3a - Solent Recreation Mitigation Programme (SRMP)</p> <p><u>Daniel Fitzhenry</u> Item 3a - Solent Recreation Mitigation Programme (SRMP)</p> <p><u>Brian Johnson and Rachael Randall</u> Item 3b Solent Prosperity Fund</p> <p>Alison Wilson joined the meeting 17:05</p>	
2.	<p>Corporate Governance update</p> <p>a. Annual Internal Audit Report 2020/21 Elizabeth Goodwin provided a summary of the annual Audit Report.</p> <p>SJ Hunt joined the meeting (17:10)</p> <p>The Board: Noted the Annual Audit Opinion in relation to audit work carried out during 2020/21.</p> <p>Elizabeth Goodwin left the meeting.</p> <p>b. Annual report from SERCOM 2020/21 The paper was taken as read and employment staffing movements, executive capacity and non-executive recruitment were highlighted.</p> <p>The Board: Agreed the 2020 /21 Annual Report from the Search, Employment and Remuneration (SER) Committee.</p>	
3.	<p>Funding programmes update</p> <p>a. Local Growth Deal capital programme An overview and update on the Solent Recreation Mitigation Programme (SRMP) was provided and it was noted that the programme delivered to date had been very successful.</p> <p>Ben Dowling and Dan Fitzhenry withdrew from the meeting</p> <p>The Board then:</p> <ul style="list-style-type: none"> • Noted the updates in relation to the Solent Recreation Mitigation Programme (SRMP), and; Considered the detail of the replacement project as proposed by the SRMP, and; • Agreed that the programme be closed on the basis of performance to date , and; • Delegated Authority to the Executive and Accountable Body to vary the grant funding agreement to reflect the actual total programme expenditure. 	

	<p>An update on the submission of the Getting Building Fund quarterly return was provided.</p> <p>Ben Dowling and Dan Fitzhenry returned to the meeting</p> <p>Brian Johnson, Rachael Randall and James Fitzgerald left the meeting. Chris Ward joined the meeting</p> <p>SJ Hunt took the chair role for the meeting.</p> <p>Richard Lingard joined the meeting.</p> <p>b. Solent Prosperity Fund The Board considered the independent report and the other updates in relation to the Solent Prosperity Fund that were provided.</p> <p>Graham Burgess and Ben Dowling left the meeting (17:58). Daniel Fitzhenry left the meeting (18:07) and Sarah Bosley left the meeting (18:20).</p> <p>The Board:</p> <ul style="list-style-type: none"> • Noted the independent report; and; • Agreed to introduce a compulsory induction and training programme led by independent experts. 	
<p>4.</p>	<p>Any other business The next meeting is scheduled on 8 October 2021.</p>	

Meeting closed at 18:42