



**SOLENT
LOCAL
ENTERPRISE
PARTNERSHIP**

Solent Local Enterprise Partnership Meeting of the Board of Directors

Held on Friday 8 October 2021 at 09:00 - 12:00 convened electronically over video conference

Present	In Attendance
Brian Johnson (Chair)	Richard Jones (LEP Executive)
Anne-Marie Mountifield	Stuart Baker (LEP Executive)
Alison Wilson	Nicola Twiddy (LEP Executive)
Ben Dowling	Steve Futter (LEP Executive)
Daniel Fitzhenry	James Fitzgerald - Portsmouth City Council (as the Accountable Body)
Edward Heron	Sophie Mallon - Portsmouth City Council (as the Accountable Body)
Graham Barnetson	Clare Mulholland (BEIS)
Graham Galbraith	Sarah Bosley (BEIS)
Jo Sawford	Lloyd Clark (as the Accountable Body)
Lora Peacey-Wilcox	
Nick Loader	Apologies
Rachael Randall	David Youngs
SJ Hunt	Graham Burgess
	Paula Swain
	Guests
	Nick Gray - Environment Agency
	Dr Abigail Barker & Beccy Wilebore - NatCap Research
	Alison Barnes - NFNPA
	Ciaran Gunne-Jones & Lucie Bailey - Lichfields

Item	ACTION
1. Welcome and Introduction The Chair welcomed all to the meeting. Apologies for Absence Apologies were noted from David Youngs, Graham Burgess and Paula Swain.	

	Rachael Randall joined the meeting. (09:08)	
2.	<p>Strategy update on climate change adaptation and road to net zero to include:</p> <ul style="list-style-type: none"> • Environment Agency – Presentation • Natural Capital Assessment for New Forest • Draft Solent 10-point green plan <p>Nick Gray from the Environment Agency, Dr Abigail Barker from NatCap Research, Alison Barnes from New Forest National Park Authority, Ciaran Gunne-Jones and Lucie Bailey from Lichfields joined the meeting.</p> <p>Nick Gray gave a presentation on Climate Emergency and Road Map to Net Zero.</p> <p>Sarah Bosley joined the meeting (09:15)</p> <p>Beccy Wilebore gave a presentation on the Natural Capital Baseline Assessment for New Forest.</p> <p>SJ Hunt left the meeting (09:29)</p> <p>Ciaran Gunne-Jones and Lucie Bailey from Lichfields gave a presentation on Developing a Solent 10-point Green Plan.</p> <p>Following the presentations, a discussion and question and answers took place. The Board were very supportive of this item with a view to joining all the matters raised in the presentations to take forward.</p> <p>Nick Gray left the meeting (10:03)</p> <p>The Board:</p> <ul style="list-style-type: none"> • Noted the presentation from the Environment Agency. • Noted the presentation from Natural Capital and Considered and Agreed the Natural Capital Assessment of the New Forest report, provided at Appendix A, for publication on the LEP's website. • Considered the draft Ten Point Plan for a Green Industrial Revolution of the Solent Economy and delegated authority to the LEP Executive to socialise the document in the build up to COP26. <p>SJ Hunt re-joined the meeting (10:08)</p> <p>The Chair passed on the Boards thanks to the guests.</p> <p>Dr Abigail Barker, Beccy Wilebore, Alison Barnes, Ciaran Gunne-Jones and Lucie Bailey left the meeting.</p>	<p>LEP Executive</p> <p>LEP Executive</p>
3.	<p>HM Government Update</p> <p>Sarah Bosley provided an update to the Board on:</p> <ul style="list-style-type: none"> • Ministry of Housing, Communities and Local Government (MHCLG) has been 	

	<p>renamed to Department for Levelling Up, Housing and Communities (DLUHC)</p> <ul style="list-style-type: none"> • Levelling up white paper expected after the spending review (27 October 2021) • Expressions of Interest on County Deals have been submitted and DLUHC will update applicants in due course. 	
4.	<p>Notes of meeting held on 16 July 2021 and 1 September 2021.</p> <p>The minutes from the Board meeting on 16 July 2021 and 1 September were Agreed.</p>	
5.	<p>Matters Arising and declarations of interest to include consideration of registers of interest</p> <p>The following matters arising were raised:</p> <p><u>16 July 2021 Meeting note</u></p> <p>Page 1 - Southampton City Council (SCC) City of Culture of Bid - the bid has been shortlisted and the Solent LEP are working with SCC on organising a creative and cultural summit in early 2022.</p> <p>Page 5 - A326 Highways Improvements funding variation has been executed, the variations for Warsash School of Maritime Science and Engineering and Fareham College are with legal for execution and the contract variations for Eastleigh College & IoW are being drafted.</p> <p>Page 6 - Fawley Waterside and Portsmouth International Port projects are on the agenda at the meeting today.</p> <p>Page 6 - The Annual SERCOM report & annual Audit report were reviewed at the September meeting.</p> <p><u>1 September 2021 Meeting note</u></p> <p>Page 2 - Solent Recreation Mitigation Programme (SRMP) - the Executive are liaising with the project lead and the variation is being worked on.</p> <p>Page 3 - Directors Training and induction programme - looking to design a programme to support Director training. Further details to follow in November.</p> <p><u>Declarations of Interest</u></p> <p>The following interests were noted ahead of the meeting:</p> <p><u>Anne-Marie Mountifield</u></p> <p>Item 6 - Finance and Funding – Enterprise Zone Road - family member has a property adjacent to the Solent Enterprise Zone</p> <p>Item 6 Annexe I – College Application Fareham application – Family member formerly undertaken a part time course at Fareham College</p> <p>Item 6 Annexe J - College Application</p> <p>Item 6 Appendix L - Maritime UK Solent - Maritime UK Solent Director</p> <p>For noting only:</p> <p>All items relating to the Solent Freeport as the LEP Board has agreed to provide an executive service to the Freeport</p>	<p>Executive</p> <p>Executive</p> <p>Executive</p> <p>Executive</p> <p>Executive</p>

Ben Dowling

Item 6 Appendix H & all items relating to Solent Freeport as PCC have a representative on the Board of Solent Freeport Consortium Limited (SFCL).

Item 6 Annexe J - College Application

Brian Johnson

Item 6 Appendix H & all items relating to Solent Freeport as Chair of Solent Freeport Consortium Limited (SFCL).

Item 6 Annexe J - College Application

Item 6 Appendix L - Maritime UK Solent

Dan Fitzhenry

Item 6 Appendix H & all items relating to Solent Freeport as he is a Director and Board member of Solent Freeport Consortium Limited (SFCL).

Edward Heron

Item 6 - Finance and Funding - HCC scheme lead for - A326 Scheme, EZ Road and Retained Rates, Stubbington Bypass, M27 Progress Review

Item 6 Appendix H & all items relating to Solent Freeport as he is a Director and Board member of Solent Freeport Consortium Limited (SFCL).

For note:

Item 8 – LEP review and policy update on County Deal for Pan Hampshire

Graham Barnetson

Item 6 Appendix L - Maritime UK Solent - Director Maritime UK Solent

Graham Galbraith

For note: Item 6 Annexe J - College Application

James Fitzgerald

Item 6 Annexe J - College Application

Lora Peacey-Wilcox

Item 6 - Finance and Funding - Isle of Wight Scheme lead for Floating Bridge 6

Nick Loader

Item 6 Appendix H & all items relating to Solent Freeport as DP World are a member of Solent Freeport Consortium Limited (SFCL).

Stuart Baker

For note: Item 6 - Finance and Funding - HCC scheme lead for - A326 Scheme, EZ Road and Retained Rates, Stubbington Bypass - family member works in an unrelated role at HCC

Item 6 Appendix L - Maritime UK Solent - MD Maritime UK Solent

SJ Hunt

Parity Trust works with a range of local authorities in the Solent area, including New Forest,

	<p>Eastleigh, Fareham and Gosport.</p> <p><u>General Noting</u></p> <p>Item 6 Appendix F (Risk Register) - Board Members are asked to delegate the agreement of the LGD risk register to the LEP Chief Executive and S151 officer. On this basis, all interests in relation to risk register are potential and for noting only. Board Members only required to withdraw from meeting if Board wish to discuss a specific project.</p>	
<p>6.</p>	<p>Finance, Funding and Performance Management report</p> <p>Brian Johnson, Ben Dowling, Dan Fitzhenry, Edward Heron and Nick Loader left the meeting (10:30). SJ Hunt took the Chair role.</p> <p><u>Getting Building Fund</u></p> <p>An update on the key activities was provided and the Board:</p> <ul style="list-style-type: none"> • Considered and Agreed the project specific variation request within Appendix H for one project, and Delegated Authority to the LEP Executive and Accountable Body to finalise the required documentation. • Noted and Agreed for the project that the pre-condition within the variation must be completed by 30 November 2021, that the project must be on site by 21 January 2021 with project completion by 30 June 2022. <p>Brian Johnson, Ben Dowling, Dan Fitzhenry, Edward Heron, Nick Loader joined the meeting. (10:50)</p> <p>Brian Johnson retook the Chair.</p> <p><u>College Applications</u></p> <p>Anne-Marie Mountifield left the meeting (10:54)</p> <p>The Board Agreed that Ben Dowling should remain in the meeting for Fareham College item.</p> <p><u>Fareham College</u></p> <p>The Board:</p> <ul style="list-style-type: none"> • Noted the Fareham College T Level bid update in Appendix I and Approved a loan of £420,000 to Fareham College to support their T Level capital project subject to the HM Government conditions of funding for the T level funding and the Solent LEP loan funding conditions. <p>Brian Johnson, Ben Dowling and James Fitzgerald left the meeting (11:01). SJ Hunt took the Chair role.</p> <p><u>College Loan Funding Application</u></p> <p>The Board Agreed that Graham Galbraith should remain in the meeting for the item.</p> <p>The Board:</p> <ul style="list-style-type: none"> • Considered the application for loan funding as part of the bid to Stage 2 of the 	<p>Executive & Accountable Body</p> <p>Executive & Accountable Body</p> <p>Executive & Accountable Body</p>

	<p>Further Education Capital Transformation Fund and Agreed the recommendations as set out in Appendix J.</p> <p>Anne-Marie Mountfield, Brian Johnson, Ben Dowling and James Fitzgerald returned to the meeting. (11:21) Brian Johnson retook the Chair role.</p> <p>Dan Fitzhenry left the meeting (11:23)</p> <p>The Board also:</p> <ul style="list-style-type: none"> • Considered and Agreed the principles relating to the use of freedoms of flexibilities in Appendix H and Delegated Authority to the LEP Executive to work with the Accountable Body and HM Government to finalise; and, • Considered and Agreed the remaining project specific variation request within Appendix H, and Delegated Authority to the LEP Executive and Accountable Body to finalise the required documentation. • Considered and provided feedback on the Funding call and Agreed the Solent Build Back Greener Loan Fund call in Appendix K and Delegated Authority to the LEP Executive to finalise the bidding prospectus for publication on 11 November 2021. <p>The Finance paper was taken as read and The Board:</p> <ul style="list-style-type: none"> • Agreed the revised budget for 2021/22 of £51,958,587 as set out in Appendix A and the forecast budget for the period to 2023/24 was Approved as set out in appendix B which includes the following: <ul style="list-style-type: none"> • The current position of the LEP Loan Funds available as summarised in appendix D. • The latest position of the Local Growth Deal and Getting Building Funds as set out in appendices E1 and E2 respectively. • The re-profiling and budget movements as set out in the table in paragraph 4. <p>The LEP Board also:</p> <ul style="list-style-type: none"> • Noted and Agreed the Corporate and Strategic Risk Register attached at appendix C. • Noted the update in relation to the LGD tail and the ongoing GBF projects as set out in paragraphs 3.1 and 3.2 and Considered the key risks highlighted in paragraph 3.3 of the report. • Noted the project specific updates by exception in paragraph 4. • Considered the high-level Risk Matrix for the Local Growth Programme at appendix F and Delegated its Approval to the LEP Chief Executive and the Accountable Body's section 151 officer. • Noted the latest positions of the LGD and GBF at appendices E1 and E2. • Noted the funding updates in paragraphs 7 and 8. 	<p>Executive & Accountable Body</p> <p>Executive & Accountable Body</p> <p>Executive & Accountable Body</p> <p>Executive & Accountable Body</p>
<p>7.</p>	<p>Mid-Year Review of Delivery Plan 2021/2022</p> <p>The paper was taken as read and an overview of the plan was provided. The Deputy Chief Executive asked for his thanks to be noted to the team on driving the plan forward.</p> <p>The Board:</p> <ul style="list-style-type: none"> • Noted the mid-year delivery plan performance review. 	<p>Executive & Accountable Body</p>

8.	<p>LEP Review 2021 Anne-Marie Mountifield provided an update on the LEP Review covering geography principles under discussion, local considerations including County Deals, along with providing local and national policy updates.</p> <p>The Executive will look to convene a twilight meeting in early November following the Spending Review.</p> <p>Lora Peacey-Wilcox left the meeting (11:57)</p>	LEP Executive
9.	<p>General updates from Board Leads The update paper on Solent Business Support Task Force, MUK Solent and Solent Freeport was taken as read.</p> <p>Clare Mulholland joined the meeting (11:58)</p> <p>An update was provided on the Solent Freeport Consortium Ltd (SFCL)</p> <p>Graham Barnetson left the meeting (12:05)</p>	
10.	<p>Any other business</p> <p><u>Forward Plan</u> The Board:</p> <ul style="list-style-type: none"> • Considered and Agreed the forward plan. <p>The next meeting to also include a strategy session is scheduled on 10 December 2021.</p>	
6.	<p>Finance, Funding and Performance Management report The Board returned to Item 6.</p> <p>Ben Dowling left the meeting (12:08)</p> <p>The Board:</p> <ul style="list-style-type: none"> • Considered and Noted the independent report reviewing the impact of the Solent Growth Deal funding provided to Hampshire County Council to develop the M27 Junction 10 project. <p>Brian Johnson, Anne-Marie Mountifield, Jo Sawford and Stu Baker left the meeting. (12:10)</p> <p><u>Maritime UK Solent</u> The paper was taken as read and an overview was provided. The Board:</p> <ul style="list-style-type: none"> • Considered the report in appendix L in respect of Maritime UK Solent; and • Agreed to establish a funding agreement between the Solent LEP and Maritime UK 	

	<p>Solent which sets out the LEPs expectations regarding next steps; and</p> <ul style="list-style-type: none"> • Delegated Authority to the Company Secretary and LEP Deputy Chief Executive to finalise the Agreement in line with the principles in appendix L; and • Agreed a three-year budget position to provide core capacity for Maritime UK Solent in its initial delivery phase. <p>No further matters so the meeting was closed.</p>	<p>Company Secretary and LEP Deputy Chief Executive</p>
--	--	--

Meeting closed at 12:14

DRAFT